

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

Marshall R. Newman

Christopher R. Mills

Patricia A. Taylor

Joseph D. Calderón

Dwayne Penick

Don R. Gerth

Acting City Manager

Manny Gomez

August 5, 2019



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, August 5, 2019 - 6:00 p.m.

Sam D. Cobb, Mayor

Marshall R. Newman
Commissioner - District 1

Christopher R. Mills
Commissioner - District 2

Patricia A. Taylor
Commissioner - District 3

Joseph D. Calderón
Commissioner - District 4

Dwayne Penick
Commissioner - District 5

Don R. Gerth
Commissioner - District 6

A G E N D A

*City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio
and Available via Livestream at www.hobbsnm.org*

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the July 15, 2019, Regular Commission Meeting

PROCLAMATIONS AND AWARDS OF MERIT

2. Recognition of Donation by Chevron U.S.A. to the City of Hobbs

PUBLIC COMMENTS *(Citizens who wish to speak must sign the Public Comment Registration Form located in the Commission Chamber prior to the beginning of the meeting.)*

CONSENT AGENDA *(The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)*

3. Resolution No. 6828 - Appointing a Voting Delegate and Alternate Delegate for the Annual New Mexico Municipal League Conference *(Jan Fletcher, City Clerk)*
4. Resolution No. 6829 - Authorizing Out of State Travel for Elected Officials to Attend the 2nd Annual Regional State Leadership Day on September 12, 2019, at the White House, Washington, DC *(Jan Fletcher, City Clerk)*
5. Resolution No. 6830 - Authorizing the Removal of Accounts Receivable for Water, Garbage and Sewer Services in the Amount of \$23,208.70 that have been Determined to be Uncollectable for the Period of July 2014 through June 2015 *(Tim Woome, Utilities Director)*

DISCUSSION

6. Discussion and Prioritization of the Top 10 Projects for the FY 2021-2025 Infrastructure Capital Improvements Plan (ICIP) *(Kevin Robinson, Planning Department)*

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

7. Consideration of Approval of Bid No. 1575-19 for the Purchase of an Articulated Telescopic Aerial Lift (Bucket Truck) and Recommendation to Accept the Bid of Utility Crane & Equipment, Inc., for the Total Price of \$122,563.00 *(Todd Randall, City Engineer)*
8. Resolution No. 6831 - Approving a Development Agreement with VIA Real Estate, LLC, Concerning Installation of Public Infrastructures Serving Property Located Northwest of Snyder and Marland Blvd. *(Kevin Robinson, Planning Department)*
9. Resolution No. 6832 - Approving a Development Agreement with Retail Southwest Development, LLC, Concerning the Installation of Public Infrastructures Related to the Projection of Magnolia Drive *(Kevin Robinson, Planning Department)*

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

10. Next Meeting Date:

- ▶ City Commission Regular Meeting
August 19, 2019, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 5, 2019

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: July 29, 2019
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- ▶ Regular Commission Meeting of July 15, 2019

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Monday, July 15, 2019, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Marshall R. Newman
Commissioner Christopher Mills
Commissioner Patricia A. Taylor
Commissioner Joseph D. Calderón
Commissioner Dwayne Penick
Commissioner Don Gerth

Also present: Nicholas Goulet, Acting City Manager/Human Resources Director
Efren Cortez, City Attorney
Erik Scramlin, Deputy City Attorney
Clipper Miller, Police Captain
Shawn Williams, Fire Marshal
Kevin Shearer, Battalion Chief
Todd Randall, City Engineer
Kevin Robinson, Development Director
Doug McDaniel, Parks and Recreation Director
Bryan Wagner, Parks and Open Spaces Director
Matt Hughes, Rockwind Community Links Superintendent
Toby Spears, Finance Director
Tracy South, Assistant Human Resources Director
Meghan Mooney, Communications Director
Ron Roberts, Information Technology Director
Sandy Farrell, Library Director
Art Delacruz, Code Enforcement Superintendent
Ann Betzen, Risk Manager/Executive Assistant
Mollie Maldonado, Deputy City Clerk
Jan Fletcher, City Clerk
19 citizens

Invocation and Pledge of Allegiance

Commissioner Penick delivered the invocation and Commissioner Gerth led the Pledge of Allegiance.

Approval of Minutes

Commissioner Penick moved that the minutes of the regular meeting held on July 1, 2019, be approved as presented. Commissioner Taylor seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried.

Closed Session

The City Commission convened in closed session on Tuesday, July 9, 2019, at 5:30 p.m. for the discussion of matters subject to the attorney-client privilege pertaining to threatened or pending litigation in Federal or State Courts in which the City is or may become a participant, specifically involving damages at the CORE. The matters discussed in the closed meeting were limited only to discussion of pending litigation as specified. No action was taken during the meeting.

Proclamations and Awards of Merit

Recognition of Employee Milestone Service Awards for July, 2019:

Acting City Manager/Human Resources Director Nicholas Goulet recognized the employees who have reached milestone service awards with the City of Hobbs for the month of July, 2019. He read their job titles and gave a brief summary of the job duties performed by each of the following employees:

- ▶ 5 years - Lorenzo Villarreal, Utilities Department
- ▶ 10 years - John Moody, Hobbs Fire Department
- ▶ 10 years - John Able, Hobbs Fire Department
- ▶ 10 years - Zachary Nash, Hobbs Fire Department
- ▶ 15 years - Elizabeth Fields, Parks Department
- ▶ 20 years - Francoise Rowlett, Parks Department

Mr. Goulet thanked the Commission for recognizing the employees and their service to the City. He stated employees are the most important resource and asset within the organization. Mr. Goulet stated a total of 70 years of experience are reflected with the employees who are being recognized.

Public Comments

Ms. Wanda Bell stated she would like to discuss the South Hobbs area with Mayor Cobb. Mayor Cobb requested Ms. Bell to contact Ms. Ann Betzen, Risk Manager/Executive Assistant, to schedule a meeting.

Consent Agenda

Mayor Cobb explained the Consent Agenda and the process for removing an item from the Consent Agenda and placing it under Action Items.

Commissioner Gerth moved for approval of the following Consent Agenda Item(s):

Resolution No. 6819 - Authorizing the Mayor to Execute an Agreement Between the City of Hobbs and the Southeastern New Mexico Economic Development District/COG for Membership Renewal for FY 19-20 in the Amount of \$10,237.00.

Resolution No. 6820 - Approving the FY 2019 DFA 4th Quarter Financial Report.

Resolution No. 6821 - Approving the FY 2019 Lodgers' Tax DFA 4th Quarter Financial Report.

Resolution No. 6822 - Approving Budgetary Adjustment #6 for FY 2018-2019.

Consideration of Approval of a Memorandum of Understanding with the University of the Southwest (USW) for Field Use at Veterans Memorial Complex.

Commissioner Taylor seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolutions and supporting documentation are attached and made a part of these minutes.

Discussion

Report from the New Mexico Junior College on the NJCAA National Outdoor Track and Field Championship

Mr. Deron Clark, Director of Athletics at New Mexico Junior College (NMJC) expressed formal thanks to the City Commission for its support of the NJCAA National Outdoor Track and Field Championship. He gave special thanks to Ms. Meghan Mooney, Communications Director, and Ms. Tanya Sanchez, Tourism Development Coordinator, for manning the Convention Visitor Bureau at the event. Mr. Clark stated there were 712 athletes that participated in the event. He stated all of the teams lodged in Hobbs with the exception of one team that lodged in Seminole, Texas. Mr. Clark stated track records were broken during the track event. He added this event will be hosted at the NMJC again in 2022 and 2024.

Action Items

(Tabled Item from June 17, 2019) Consideration of Approval of a Professional Services Agreement with the Boys and Girls Club of Hobbs for FY 19-20.

Mr. Doug McDaniel, Parks and Recreation Director, stated the professional services agreement with the Boys and Girls Club (Club) of Hobbs for FY 19-20 was tabled at the June 17, 2019, Commission Meeting. He stated a meeting was held with Acting City Manager/Fire Chief Manny Gomez, Mr. Mike Clampitt, Executive Director of the Club, and himself regarding the quarterly payments. Mr. McDaniel stated the terms of the agreement remain the same with the scope of work to operate a nine week Summer Program. He stated the Club will also operate, concurrently, a Special Needs program and will hire staff to supervise both of these programs. Additionally, the Club will also enter into a contract with Gus Macker for the operation of the Gus Macker 3-on-3 Basketball Tournament during the Hobbs Downtown Slam & Jam, and provide score keepers and the Head Referee for this event. Mr. McDaniel stated \$69,000.00 is budgeted to fund this agreement of which four payments of \$17,250.00 will be paid quarterly upon receipt of an invoice from the Club.

There being no discussion, Commissioner Penick moved to approve the professional services agreement as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Taylor yes, Calderón yes, Gerth yes, Penick yes, Cobb yes. The motion carried. A copy of the supporting documentation is attached and made a part of these minutes.

Resolution No. 6823 - Adopting the FY 19-20 Final Budget.

Mr. Toby Spears, Finance Director, stated the Preliminary FY 2019-2020 Budget for the City of Hobbs was approved on May 20, 2019, by the City Commission. He stated the final budget being submitted to the Commission for approval incorporates the preliminary budget and the ending cash balance as of June 30, 2019. Mr. Spears stated this budget also incorporates carry over items budgeted in FY 2018-2019 including projects not completed which were requested by City staff to carry over into the current year as well as new requests. He stated adjustments to transfers have been made to meet State of New Mexico fund balance requirements, while maximizing the cash balance in the General Fund. Mr. Spears stated the City reserves from the General Fund are 35%. He stated the State mandates the City to have 8.3% in reserves.

There being no discussion, Commissioner Gerth moved to approve Resolution No. 6823 as presented. Commissioner Mills seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Taylor yes, Calderón yes, Gerth yes, Penick yes, Cobb yes. The motion carried. Copies of the resolution and documentation are attached and made a part of these minutes.

Mayor Cobb recognized City staff for doing a great job on the budget process.

Resolution No. 6824 - Authorizing a Memorandum of Understanding with Lea County for Airline Subsidy for FY 19-20.

Mr. Efen Cortez, City Attorney, explained the resolution and the Memorandum of Understanding (MOU) with Lea County for Airline Subsidy for FY 19-20 detailing the terms and responsibilities of their joint requirements for the airline subsidy. He stated the City of Hobbs and Lea County will each provide subsidy funding up to \$1.15 million dollars each for the service pursuant to the MOU between the City and County. Mr. Cortez stated the language in the MOU changed to include the destination to Denver, Colorado, as well to Houston, Texas. He stated the City-paid subsidy in 2018 was \$427,000 in 2018 and \$163,000 thus far in 2019. A total of \$1.5 million was budgeted for both fiscal years. Mr. Cortez stated the County will consider approval of the MOU at the Lea County Commission meeting on July 18, 2019.

Mayor Cobb stated, as previously pointed out by Mr. Finn Smith of the Economic Development Corporation (EDC) of Lea County, the risk for the City of Hobbs remains the same at \$1.5 million even though the Denver flight is now being included in the MOU.

There being no further discussion, Commissioner Penick moved to approve Resolution No. 6824 as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Taylor yes, Calderón yes, Gerth yes, Penick yes, Cobb yes. The motion carried. Copies of the resolution and documentation are attached and made a part of these minutes.

Resolution No. 6825 - Authorizing a Professional Services Agreement with the Economic Development Corporation of Lea County (EDC) for FY 19-20.

Mr. Cortez explained the resolution and the professional services agreement with the EDC to encompass both the jet airline service to and from Hobbs and the EDC's operations and special projects. Mr. Cortez stated pursuant to an MOU with Lea County, the City and County will each provide a subsidy up to \$1.15 million dollars for the jet airline services. He continued to state the City of Hobbs will provide an additional \$107,000 for marketing Fly Hobbs. Additionally, on June 17, 2019, the Commission approved Resolution No. 6809, authorizing FY 19-20 funding appropriations for the EDC for operations and special projects in the amount of \$250,000. Mr. Cortez stated the professional services agreement would encompass both the Airline Subsidy and marketing in the amount of \$1.257 million and the funds for operations and special projects in the amount of \$250,000. He stated it is important to note the new contract requires the airline to provide competitive fees for regional destination points.

Ms. Missi Currier, President and CEO of the EDC, Mr. Joshua Grassham, Chair of the EDC Board, and Ms. Geni Cavanaugh, Director of Marketing of the EDC, were present at the meeting. Ms. Currier introduced herself to the Commission as the new President and CEO of the EDC. She encouraged the Commission to support the professional services agreement with the EDC.

In response to Commissioner Penick's question, Mr. Cortez stated the EDC agreement does not include an audit provision. He stated Section 2.5 of the agreement provides that the Contractor shall submit written quarterly reports to the City Manager ten days prior to quarterly payments.

Mr. Grassham stated the flight services to Denver, Colorado, could commence as early as October 27, 2019. He also stated Phase 1 has been completed on the expansion of the Lea County Airport. He stated once Phase 2 and 3 are completed, the size of the airport facility will quadruple. Mayor Cobb stated the expansion of the facility would give the opportunity to land larger airplanes at the airport.

Ms. Cavanaugh stated additional services such as rental car, etc., will be available with the expansion of the airport.

There being no further discussion, Commissioner Penick moved to approve Resolution No. 6825 as presented. Commissioner Taylor seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Taylor yes, Calderón yes, Gerth yes, Penick yes, Cobb yes. The motion carried. Copies of the resolution and documentation are attached and made a part of these minutes.

Resolution No. 6826 - Approving a Development Agreement with ABS Homes Concerning the Development of Market Rate Single-Family Housing.

Mr. Kevin Robinson, Planning Department, stated ABS Homes has requested a development agreement concerning the development of single-family housing units located at Zia Crossing, Unit 6. He stated the developer proposes to produce market rate single-family units and is requesting infrastructure incentives of \$200,000.00. Mr. Robinson confirmed the City will only incentivize a maximum of \$10,000.00 per unit.

There being no further discussion, Commissioner Gerth moved to approve Resolution No. 6826 as presented. Commissioner Penick seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Taylor yes, Calderón yes, Gerth yes, Penick yes, Cobb yes. The motion carried. Copies of the resolution and documentation are attached and made a part of these minutes.

Resolution No. 6827 - Approving a Development Agreement with Grimes Land Co. Concerning the Installation of Public Infrastructures Located Within Sanger Street and Tasker Street.

Mr. Robinson explained the development agreement and stated the City of Hobbs is proposing to enter into a development agreement with Grimes Land Co., concerning the installation of public infrastructures. The development of property, per the Hobbs Municipal Code 16.12.040, requires that the permit application must contain plans for the complete construction of all of the required improvements within the abutting right-of-way to the property, including City utilities, paved streets, sidewalks, curbing, and traffic signals, if applicable. He stated the development agreement is concerning the development of public infrastructures located within Sanger Street, a designated major collector, and Tasker Street, a designated minor residential street. Mr. Robinson stated the development agreement requires the Developer to construct or pay fair share assessments for the required public infrastructures, adjacent to the southern boundary of the development and west of the proposed driveway access, a distance of +/- 280' from the developer's southeast property corner. The City of Hobbs Planning Board recommended approval of a similar development agreement at the regular meeting held on May 21, 2019.

Mayor Cobb stated this is the new building site for IPS, Inc.

There being no further comments, Commissioner Gerth moved to approve Resolution No. 6827 as presented. Commissioner Taylor seconded the motion and the vote was recorded as follows: Mills yes, Newman yes, Taylor yes, Calderón yes, Gerth yes, Penick yes, Cobb yes. The motion carried. Copies of the resolution and documentation are attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Mayor Cobb stated the next regular Commission meeting will be held August 5, 2019.

Mr. Goulet thanked the Commission for its support of a 2% COLA increase to all City employees and up to a 3% merit increase for City employees.

Mr. Goulet stated City staff is working on prioritizing projects for the Infrastructure Capital Improvements Plan (ICIP) which will be presented to the Commission for approval.

Mr. Goulet announced that Hobbs Express is offering free rides on all bus routes during the month of July, 2019.

Mr. Goulet stated Coffee with the Cops will be held on Wednesday, July 17, 2019, at Fitness Fury, 2827 N. Dal Paso.

Mr. Goulet stated the very popular event, "Hooked on Fishing", will be held on Saturday, July 20, 2019, at Harry McAdams Park..

Commissioner Gerth thanked everyone for their attendance at tonight's meeting. He stated Hobbs has been holding events every weekend and it has been very busy in the community.

Commissioner Mills stated as he walks through his neighborhood visiting with constituents, the number one concern continues to be traffic speeding through the neighborhood. Commissioners Penick and Taylor agreed there is a traffic concern in Hobbs.

Commissioner Taylor expressed appreciation to all City employees. She stated she is proud of the NMJC on its successful NJCAA event.

Commissioner Penick stated trash and weeds are a big problem in the community.

Commissioner Penick thanked the EDC for all of its hard work on the airline services, growth and development in Hobbs.

Commissioner Penick thanked Mr. Spears and the Finance Department staff for all their hard work.

Adjournment

There being no further business or comments, Commissioner Penick moved that the meeting adjourn. Commissioner Taylor seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. The meeting adjourned at 6:45 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CONSENT AGENDA



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 5, 2019

SUBJECT: VOTING DELEGATE AND ALTERNATE FOR THE 62ND ANNUAL CONFERENCE OF THE NEW MEXICO MUNICIPAL LEAGUE IN LAS CRUCES

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: July 29, 2019
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The 62nd Annual Conference of the NMML will be held on August 28-30, 2019, in Las Cruces, New Mexico, and the City of Hobbs is entitled to designate a Voting Delegate and Alternate to attend the annual business meeting and vote on the election of officers and all other questions or business at the annual meeting.

Fiscal Impact:

N/A

Reviewed By: _____

[Signature]
Finance Department

Attachments:

- ▶ Resolution Appointing Voting Delegate and Alternate
- ▶ NMML Information Packet

Legal Review:

Approved As To Form: _____

[Signature]
City Attorney

Recommendation:

Motion to approve the resolution.

Approved For Submittal By: _____

[Signature]
Department Director

[Signature]
City Manager

**CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

RESOLUTION NO. 6828

A RESOLUTION APPOINTING A VOTING DELEGATE
AND ALTERNATE DELEGATE FOR THE
ANNUAL NEW MEXICO MUNICIPAL LEAGUE CONFERENCE

WHEREAS, the Annual Conference of the New Mexico Municipal League will be held August 28 - 30, 2019, in Las Cruces, New Mexico; and

WHEREAS, officers will be elected and the Annual Statement of Municipal Policy and Annual Conference Resolutions will be adopted at the Annual Business Meeting; and

WHEREAS, each member municipality in good standing that is registered and attending the conference shall be entitled to one delegate vote in electing officers, deciding municipal policy and voting upon all other questions at the business meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that JOSEPH D. CALDERÓN is hereby appointed as the Voting Delegate for the City of Hobbs at the Annual Conference of the New Mexico Municipal League and DON GERTH is hereby appointed as the Alternate Voting Delegate.

PASSED, ADOPTED AND APPROVED this 5th day of August, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



MUNICIPAL CLERKS: PLEASE DISTRIBUTE COPIES TO YOUR ENTIRE GOVERNING BODY

TO: MAYORS/GOVERNING BODY MEMBERS
FROM: William F. Fulginiti, Executive Director
SUBJECT: 2019 ANNUAL CONFERENCE VOTING DELEGATES
DATE: July 3, 2019

The 62nd Annual Conference of the NM Municipal League will be held August 28th through the 30th in Las Cruces.

At the Annual Business Meeting on Thursday, August 29th, a President Elect, Vice President, Treasurer and three Directors-at-Large for a 2-Year Term will be elected. Also, the *Annual Statement of Municipal Policy*, *Annual Resolutions*, and amendments to the *NMML Bylaws* will be adopted.

Each member municipality in good standing that is registered and attending the Annual Conference shall be entitled to one delegate vote in electing officers, deciding municipal policy and voting upon all other questions at the Annual Business Meeting. A municipality in good standing means that at least one-half of the municipality's current League annual dues must have been paid prior to or at the Conference. The vote of the municipality is cast by the Voting Delegate (or in her/his absence, the Alternate) who is selected by the governing body of the municipality.

The Annual Business Meeting will be conducted in accordance with Robert's Rules of Order Revised, and the Annual Business Meeting Rules and Procedures, which shall govern the actions and deliberations of the League membership assembled in convention. Attached for your information are the *Policy Process Outline and the Annual Business Meeting Rules and Procedures*.

Please place the selection of a Voting Delegate and Alternate on the agenda of your next official governing body meeting. The Voting Delegate and Alternate must be persons planning to attend the Conference. Once they are selected, enter the names and titles of the Voting Delegate and Alternate for your municipality and return this form to the League Office no later than Wednesday, August 21, 2019.

This is *not* an official registration form for the Annual Conference for either the Voting Delegate or the Alternate. Delegates must register for the Conference on the form provided in the Conference information you have already received.

Voting Delegates and Alternates must check in with NMML Staff at the Credential's Desk at Conference Registration.

Municipality: CITY OF HOBBS

Voting Delegate: JOSEPH D. CALDERON Title: MAYOR PRO TEM

Alternate: DON GERTH Title: COMMISSIONER

Approved By: _____

RETURN BY AUGUST 21, 2019 to:

Jackie Portillo, Support Services Coordinator
NM Municipal League
P.O. Box 846 - Santa Fe, NM 87504
jportillo@nmml.org
Fax: 505-984-1392



ANNUAL CONFERENCE

POLICY PROCESS OUTLINE

and

ANNUAL BUSINESS MEETING

RULES and PROCEDURES

August 29, 2019

Las Cruces, NM

POLICY PROCESS OUTLINE

PRIOR TO ANNUAL CONFERENCE

1. Policy Committees meet to review previous year's conference Resolutions and Statement of Municipal Policy, as well as newly submitted Resolutions and statements to be added to Policy. Proposed Resolutions or proposed Policy Statement amendments may be submitted by Committee members, member municipalities or League subsections. Committee makes necessary amendments and adopts, rejects, refers to appropriate other committee or (if resolution is not germane to coming session) refers to following year's committee, all by simple majority of votes cast.

Committee prioritizes all Resolutions it adopts (including those staff is directed to draft) as "High," "Medium" or "Low" priority. Committee then ranks all "High" priority Resolutions in descending order, with "1" as highest rank.

Policy Committee recommendations go to the Resolutions Committee.

2. Resolutions Committee meets and reviews proposed Resolutions and proposed Statement of Municipal Policy amendments as submitted by Policy Committees. Additional proposed Resolutions or proposed Policy Statement amendments may be submitted by Committee members, member municipalities or League subsections. Resolutions Committee makes necessary amendments and adopts or rejects by simple majority of votes cast.

Resolutions Committee recommendations, adopted by simple majority of votes cast, go to Annual Business Meeting at the Annual Conference.

LEAGUE ANNUAL CONFERENCE

3. Resolutions Committee meets to consider additional proposed Resolutions or proposed Policy Statement amendments which have not been considered at its pre-conference meeting. Such proposals may be submitted by Committee members, member municipalities or League subsections. Resolutions Committee adopts or rejects by simple majority of votes cast, any new Resolutions or amended Policy Statement.

Resolutions Committee recommendations go to Annual Business Meeting.

4. The Annual Business Meeting reviews proposed Resolutions and proposed Statement of Municipal Policy amendments submitted by Resolutions Committee. The Annual Business Meeting makes necessary amendments and adopts or rejects by simple majority of votes cast.

Conference Resolutions and the Statement of Municipal Policy adopted by the Annual Business Meeting become the League's official documents for the year ending with the next Annual Business Meeting.

AFTER ANNUAL CONFERENCE

5. At a Fall meeting of the League Board of Directors, the Board reviews the Conference Resolutions and prioritizes them for action in the upcoming legislative session. The Board then selects its top priorities to become the League's primary legislative agenda.

* * * * *

In addition, at a joint meeting of the Boards of Directors of the League and the New Mexico Association of Counties, the two boards select those resolutions of the two associations which they jointly agree deserve joint association support in the legislative session.

ANNUAL BUSINESS MEETING

RULES AND PROCEDURES

- 1.0 **PRESIDING OFFICER.** The Presiding Officer of the Annual Business Meeting shall be the President who shall call the business meeting to order. If the President is absent from the meeting, the presiding officer will be determined in the following order:
- President-Elect
 - Vice-President
 - Treasurer
 - A member of the Board of Directors selected by the Board.
- 2.0 **FLOOR RULES.** The Presiding Officer shall control the conduct of the meeting and all floor actions, subject to challenge from delegates or the parliamentarian, if any. The Presiding Officer will take motions and seconds from the floor on matters of business, will recognize the call for the question and ask for the official vote from voting delegates. The Presiding Officer will recognize those parties wishing to address the voting delegates.

The business on the floor shall be directed by the following requirements and guidelines:

- 2.1 **Quorum.** The presence of credentialed delegates representing a majority of the member cities registered at the Annual Conference shall constitute a quorum.
- 2.2 **Rules of Order.** Robert's Rules of Order Revised shall govern the conduct of the Business Meeting unless otherwise specified in the New Mexico Municipal League By-Laws or these official rules and procedures.
- 2.3 **Parliamentarian.** A qualified parliamentarian will be appointed to assist the Presiding Officer and delegates on matters of procedure at all times during the Annual Business Meeting.
- 3.0 **ACCESS TO THE FLOOR - GENERAL RULES.** Access to the Annual Business Meeting shall be governed by these rules:
- 3.1 **Separation of Floor From Gallery.** The site of the business meeting shall be divided into a floor section and a gallery section. The floor section shall be further separated into a rostrum and a section for voting delegates and alternates. No one shall be given access to the voting delegates section except as provided by these rules.
- 3.2 **Delegate and Staff Access to the Floor.** To gain access to the floor, voting delegates or alternates must wear a registration name tag bearing a Delegate or Alternate sticker. Only those staff necessary for conducting the meeting shall be permitted on the floor.
- 3.3 **News Media Access to the Floor.** Members of the news media may be allowed on the floor at the discretion of the Presiding Officer.
- 3.4 **Committee Access to the Floor.** Policy committee, task force, or special committee chairpersons and vice-chairpersons, not certified to vote, may be allowed on the floor and may be recognized to speak at the discretion of the Presiding Officer.
- 3.5 **Delegates, Guests and Observers.** Any Conference delegate will have access to the gallery. Guests and observers may have access to the gallery at the discretion of the Presiding Officer. Conference delegates, guests and observers may be recognized to speak at the discretion of the Presiding Officer.

4.0 **VOTING.** Voting at the Annual Business Meeting shall be governed by the following rules:

4.1 **Credentials Committee.** The Credentials Committee shall have the power to determine the right of any municipality to be represented at the Annual Business Meeting of the League.

4.2 **Entitlement to Vote.** Each member municipality in good standing, as determined by the Credentials Committee, registered and attending the Annual Conference shall be entitled to one vote by its delegate appointed by its governing body. **Voting by proxy is prohibited. The delegate must be present to cast a vote.**

In the event that a member municipality fails to appoint a delegate, such matter shall be referred to the Presiding Officer of the Annual Business Meeting who may designate a Voting Delegate from that member municipality.

4.3 **Method of Voting.** Where there is more than one nominee for office, the voting shall be only by written, printed or typed ballot, and shall be counted by the Canvassing Committee. In the case of the Director-At-Large positions, the candidates receiving the largest plurality shall be elected. All other voting shall be by a show of hands or voice vote, except that upon request of one-third of the delegates present, a roll call shall be called upon any question. Upon any vote, a majority of the delegates present and voting shall prevail, except upon questions which require more than a majority vote under any of the provisions of the By-Laws.

5.0 **ELECTIONS.** Elections for officers of the Municipal League and its Board of Directors shall be governed by these rules: Elections for the following positions shall take place at the Annual Business Meeting: President, (if no President-Elect is currently holding office), President-Elect, Vice-President, Treasurer and expired At-Large Board of Directors seats, including unexpired At-Large Directorships if any.

5.1 **Nominating Committee.** In the absence of any declaration of candidacy for a particular office or directorship, the League President shall appoint a Nominating Committee not less than fifty-nine (59) days before the Annual Conference and written notice of such appointment shall be given to all member municipalities. The Nominating Committee shall consist of the President, who shall serve as chair, and two persons from each of the League Districts. No declared candidate for any office or for directorship shall be a member of the Nominating Committee.

5.2 **Nominating Committee Meeting.** When necessary, the Nominating Committee will meet not later than twenty-one (21) days prior to the Annual Conference to recommend a candidate for any undeclared office. The Nominating Committee Report shall be sent to all members within five (5) days after the finalization of the Committee Report.

5.3 **Nominations from the Floor.** At the Annual Business Meeting, nominations from the floor may be made by any certified voting delegate in attendance, for any office or directorship to be filled.

5.4 **Election of Officers and Directors.** Voting shall be conducted as set out in Procedures 4.1, 4.2 and 4.3. The nominee(s) receiving the highest number of votes shall be elected. In the case of the Directorships At-Large positions, the candidates receiving the largest plurality shall be elected.

6.0 **ADOPTION OF THE STATEMENT OF MUNICIPAL POLICY & RESOLUTIONS**

Adoption of the Statement of Municipal Policy and Resolutions as outlined in the Annual Business Meeting preface of this document shall be by a majority of votes cast by the certified voting delegates present and voting.

7.0 **ADJOURNMENT OF THE ANNUAL BUSINESS MEETING**

After the Presiding Officer has determined all business has been concluded, the Annual Business Meeting shall be closed by a motion from the floor. A motion to adjourn requires approval by a voice vote of a majority of those voting delegates present and voting.



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 5, 2019

SUBJECT: Authorizing Out of State Travel for Elected Officials to Attend the 2nd Annual Regional State Leadership Day on September 12, 2019, at the White House, Washington, D.C.

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: July 29, 2019
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The White House Office of Intergovernmental Affairs is hosting the seventh of ten regional State Leadership Day events with local elected officials from Arizona, California, Colorado, Hawaii, Nevada, New Mexico and Utah. The meetings are designed for county and municipal officials and will include briefings and discussion with Senior Administration Officials on shared federal-state-local priorities pertinent to the respective states.

Governing body approval is required by Resolution No. 5814 adopted by the Hobbs City Commission on April 16, 2012, for travel by any Mayor or Commissioner which exceeds \$1,000.00 per training.

Fiscal Impact:

Reviewed By: 

Finance Department

Funds would be expended from the Commission travel and training line item budget for the out of state travel costs including airfare, lodging, meals and transportation in an amount not to exceed \$2,500.00 per traveler.

Attachments:

Resolution

Legal Review:

Approved As To Form: 

City Attorney

Recommendation:

Approval of resolution

Approved For Submittal By:



Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

RESOLUTION NO. 6829

A RESOLUTION AUTHORIZING OUT OF STATE TRAVEL TO ATTEND THE
2ND ANNUAL REGIONAL STATE LEADERSHIP DAY FOR ARIZONA,
CALIFORNIA, HAWAII, NEVADA, NEW MEXICO AND UATH ON
SEPTEMBER 12, 2019, AT THE WHITE HOUSE, WASHINGTON, D.C.

WHEREAS, the White House Office of Intergovernmental Affairs is hosting the seventh of ten regional State Leadership Day events with local elected officials from Arizona, California, Colorado, Hawaii, Nevada, New Mexico and Utah; and

WHEREAS, the meetings are designed for county and municipal officials and will include briefings and discussion with Senior Administration Officials on shared federal-state-local priorities pertinent to the respective states; and

WHEREAS, pursuant to Resolution No. 5814 adopted by the Hobbs City Commission on April 16, 2012, approval is required for travel by the Mayor or any Commissioner which exceeds \$1,000.00 per training; and

WHEREAS, the following elected officials desire to travel to Washington, D.C., on September 11 – 13, 2019, to participate in the Legislative Meetings and State Leadership Day Events at the White House with New Mexico Delegates:

Traveler(s): Dwayne Penick; Christopher Mills; and Patricia Taylor.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that travel and related expenses not to exceed \$2,500.00 each are approved for the above-elected officials to travel to Washington, D.C., as specified, and all travel costs shall be subject to the City of Hobbs Travel Policy.

PASSED, ADOPTED AND APPROVED this 5th day of **August**, 2019.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

From: "Crozer, William F. EOP/WHO" <William.F.Crozer@who.eop.gov>
Date: July 24, 2019 at 6:50:56 PM MDT
Cc: "Imhoff, Olivia P. EOP/WHO" <Olivia.P.Imhoff2@who.eop.gov>
Subject: **EXTERNAL: White House IGA (INVITATION): Arizona, California, Colorado, Hawaii, Nevada, New Mexico, and Utah Regional White House Conference (September 12)**

<image003.png>

Local Elected Officials and Leaders –

Our Regional State Leadership Days initiative is in full swing! Continuing this initiative from 2017-18, we recently concluded the second event with local elected officials from the Northeast joining us for briefings and discussion with Senior Administration officials on shared federal-state-local priorities, including infrastructure, rural development and community revitalization, combatting the opioid (drug) crisis, and more. United States Department of Commerce Secretary Wilbur Ross and Larry Kudlow (Assistant to the President for Economic Policy), among other Senior Officials, joined us for a successful event! You can find an official White House tweet about the event [here](#).

On Thursday, September 12, the White House Office of Intergovernmental Affairs is hosting the seventh of 10 regional State Leadership Day events with local elected officials from Arizona, California, Colorado, Hawaii, Nevada, New Mexico, and Utah. If you have already RSVP'd, please disregard this email. If you would like to attend, please register per the invitation below. The meetings are designed for county (commissioners/supervisors) and municipal officials and will include briefings and discussion with Senior Administrative Officials on shared federal-state-local priorities pertinent to your respective states. They are also a good opportunity to meet members of our Intergovernmental Affairs (IGA) team both at the White House and across the federal family (agencies) – IGA is the direct point of contact in the Administration for state and local elected officials. ***All county commissioners/supervisors (or similar position) in your respective states are invited. If they have not received this invitation, please have them reach out to our office.***

We hope that you can join us – feedback from our 2017-18 initiative was overwhelmingly positive ([WTAS: Support for the Trump](#)

Administration's Unprecedented Outreach to State and Local Leaders). **We will send additional information, including an agenda, several days before the conference.** We will also be offering an East Wing tour the morning of the conference for registered attendees. **East Wing Tour registration will be done separately from the conference registration. That information will be sent out with the final details and agenda.** Note that you are confirmed for this event if you successfully registered through the link provided in the below invitation. If you have logistical questions outside of the event itself, we recommend you contact your State Municipal/County Association.

Sincerely,

The White House Office of Intergovernmental Affairs

William F. Crozer
Special Assistant to the President/Deputy Director
White House Office of Intergovernmental Affairs
O: 202-456-8491 | C: 202-881-8545 | E: William.F.Crozer@who.eop.gov

<image003.png>

To continue the unprecedented outreach to State and local elected officials, the White House Office of Intergovernmental Affairs invites you to the

**Arizona, California, Colorado, Hawaii,
Nevada, New Mexico, and Utah Regional
White House Conference**

at the White House for remarks and discussion with key administration leaders and policymakers on

**Thursday, September 12, 2019
1:00 - 4:30 PM**

If you are able to attend, please submit your information in the secure form by **1:00 PM EDT on Thursday, September 5**. The secure form can be accessed via the link provided below. Space is limited and RSVP's will be honored in the order they are received.

Conference Registration Link: [Click here](#)

Please note that it is essential that all information is submitted accurately. The information you submit must exactly match what is listed on your government issued identification that you will be required to present to Secret Service before entry onto White House grounds.

A list of frequently asked questions is outlined below. Please consult this list before reaching out to White House Office of Intergovernmental Affairs staff. More information, including arrival instructions (i.e. address and times) and the itinerary, will be forthcoming. Pertinent event updates will be sent to the email address that you register with. For additional questions, please contact Olivia Imhoff (email: Olivia.P.Imhoff2@who.eop.gov / phone: 202-881-7466).

Sincerely,

William F. Crozer
Special Assistant to the President & Deputy Director
White House Office of Intergovernmental Affairs

Morgan Bedan
Associate Director

James Akin
Associate Director

Frequently Asked Questions

What information do I need to submit in order to attend? Clicking on the registration link provided above will outline the information you are required to submit in order to register to attend. Please do not fill out this information if you cannot attend. The information you submit must exactly match that of your government issued identification that you will be required to present to Secret Service before entering White House grounds.

How do I know if I successfully registered? Once you click on the registration link, fill out all required information, and submit it, you will receive a confirmation message to the email address you provided. Please make sure to check your spam/junk email folder if you do not receive this confirmation.

What if the link does not work? If the registration link provided does not work or will not properly load, try using a different browser. If you are still unable to register, please contact White House Office of Intergovernmental Affairs staff.

Is this invitation transferable? No, this invitation is non-transferable unless discussed with the White House Office of Intergovernmental Affairs. Note that all county commissioners/supervisors (or similar position) have been invited – if you

have not received this invitation, please reach out to our office. Any information submitted from an uninvited guest will not be processed.

What items are permissible/non-permissible? You'll be able to bring purses, backpacks, phones, etc. Luggage is allowed. Prohibited items include guns, ammunition, fireworks, electric stun guns, mace, martial arts weapons/devices, or knives of any size. If you are unsure about a certain item, please feel free to reach out to our office for clarification.

Is lodging and/or transportation provided? No, registered attendees are responsible for their own accommodations, meals, and transportation to Washington, D.C. and throughout the duration of their visit. Due to federal regulations, we are unable to provide you with recommendations for travel and accommodations. We recommend reaching out to your County/Municipal Association for guidance. Bottled water will be provided during the conference portion of the event. Lunch is not provided; however, there is a cafeteria in the Eisenhower Executive Office Building where guests can purchase items.

Where do I go? All events will take place on the White House complex. We will provide further information approximately one week ahead of the event date.

How do I get around Washington, D.C.? For travel and transportation in Washington, D.C., taxis and ride sharing services are readily available. The metro is also a convenient way to travel. The closest metro stops are Federal Triangle and Farragut West. More information on the metro, including travel times and maps, can be found by clicking [here](#).

What media is permissible? You are permitting to take photos during the White House Tour as well as the conference. Videos are not permitted.



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 5, 2019

SUBJECT: Resolution to Remove Uncollectable Utility Accounts

DEPT. OF ORIGIN: Finance Departments
DATE SUBMITTED: July 2, 2019
SUBMITTED BY: Tim Woomer, Utilities Director

Summary:

Accounts receivable for the period of July 2014 through June 2015 resulting from water, garbage, and sewer services totaling \$23,208.70 are deemed uncollectable based on efforts made to collect on the account and locate the debtor. In accordance with 3-37-7, NMSA 1978 accounts with balances resulting from activity four years or older are to be removed from the list of accounts receivable to the City of Hobbs.

Fiscal Impact:

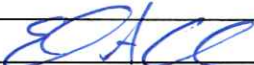
Reviewed By: 
Finance Department

There would be no fiscal impact on a cash basis of accounting.

Attachments:

Resolution

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Approve the resolution to remove the uncollectable accounts from the list of accounts receivable.

Approved For Submittal By:


Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6830

A RESOLUTION AUTHORIZING THE REMOVAL OF ACCOUNTS RECEIVABLE
FOR WATER, GARBAGE AND SEWER SERVICES THAT HAVE BEEN
DETERMINED TO BE UNCOLLECTABLE FOR THE PERIOD OF
JULY 2014 THROUGH JUNE 2015

WHEREAS, the City of Hobbs Water Department has determined that certain accounts have been deemed uncollectable based on efforts to collect on accounts and to locate the debtor; and

WHEREAS, according to 3-37-7, NMSA 1978 that accounts with balances resulting from activity that is four years old or older be removed from the list of accounts receivable; and

WHEREAS, for the period of July 2014 through June 2015 the amount of uncollectable accounts total \$23,208.70;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor is hereby authorized and directed to approve the removal of uncollectable accounts for water, garbage and sewer in the amount of \$23,208.70.

PASSED, ADOPTED AND APPROVED this 5th day of August, 2019.

SAM D. COBB, MAYOR

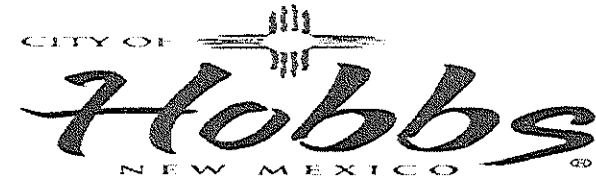
ATTEST:

JAN FLETCHER, City Clerk

Utility Billing

Collections Proof List

User: kilewis
 Printed: 07/02/2019 - 10:43AM
 Sort By: Last Name
 Batch: 62019.06.2019 - Write Offs



Account No	Reference No	Tax Lot	WTR DEP	SWR	GBG	MIS	PEN
039363-001	11-04-2340		-1.13	-1.42	-6.67	0.00	0.00
FRANKIE ACEVEDO JR			0.00	0.00	0.00	0.00	0.00
037399-000	07-02-2044		-22.82	-36.50	-54.29	0.00	0.00
BRYAN ADAMS			0.00	0.00	0.00	0.00	0.00
036605-001	12-03-2210		-4.55	-13.27	-39.92	0.00	0.00
STACY ADDISON			0.00	0.00	0.00	0.00	0.00
037730-000	17-08-0594		-6.08	-13.21	0.00	0.00	0.00
ELMER AGUAYO			0.00	0.00	0.00	0.00	0.00
037726-000	12-05-4850		-45.01	-24.27	-71.85	0.00	0.00
TONY ALLEN			0.00	0.00	0.00	0.00	0.00
039185-000	04-01-0198		0.00	0.00	-14.75	0.00	0.00
LIONEL ANAYA			0.00	0.00	0.00	0.00	0.00
027061-000	09-03-1758		0.00	-3.23	-10.37	0.00	0.00
JONATHAN ANDRADE			0.00	0.00	0.00	0.00	0.00
039793-000	05-04-2850		-19.80	-24.18	-69.45	0.00	0.00
CHERRY ANSLEY			0.00	0.00	0.00	0.00	0.00
019293-000	15-03-1735		-2.23	-10.04	-29.54	0.00	0.00
ANTHONY ARMIJO			0.00	0.00	0.00	0.00	0.00
016070-002	12-03-2700-03		0.00	0.00	-11.55	0.00	0.00
BILLY BAEZA			0.00	0.00	0.00	0.00	0.00
037841-000	10-07-4409		-15.23	-18.18	-69.45	0.00	0.00
JASON BALDERAS			0.00	0.00	0.00	0.00	0.00
012281-000	08-02-2240		-6.83	-8.51	-43.81	0.00	0.00
HELEN BANKS			0.00	0.00	0.00	0.00	0.00
026805-000	05-04-2690		-18.04	-172.37	-64.66	0.00	0.00
CHRISTINE BARRON			0.00	0.00	0.00	0.00	0.00
031231-001	11-01-0280		0.00	0.00	-14.04	0.00	0.00
BENJAMIN BAUGH			0.00	0.00	0.00	0.00	0.00
036133-000	15-05-3215		-9.12	-27.16	-25.55	0.00	0.00
KRISTEN BAXENDALE			0.00	0.00	0.00	0.00	0.00
039718-000	07-02-2917		-18.89	-23.55	-66.26	0.00	0.00
LAURA BAZAR			0.00	0.00	0.00	0.00	0.00

Account No Customer Name	Reference No	Tax Lot	WTR DEP	SWR	GBG	MIS	PEN
014620-000	11-01-0055-10		-14.84	-13.74	-49.04	0.00	0.00
CAROLYN SUE BECKER			0.00	0.00	0.00	0.00	0.00
039685-000	17-06-4662		-32.31	-53.66	-60.67	0.00	0.00
JEREMY BELL			0.00	0.00	0.00	0.00	0.00
037234-000	16-05-5350		-1.60	-5.02	-9.86	0.00	0.00
SIDNEY BELL			0.00	0.00	0.00	0.00	0.00
012239-002	08-03-3000		-104.55	-78.78	-89.41	0.00	0.00
JACQUELINE BELL-WHITE			0.00	0.00	0.00	0.00	0.00
039465-000	16-02-2636-01		0.00	0.00	-77.76	0.00	0.00
BELLE CHEVEUX SALON			0.00	0.00	0.00	0.00	0.00
023588-001	10-06-4220		-13.08	-26.99	-39.24	0.00	0.00
GLORIA BENAVIDES			0.00	0.00	0.00	0.00	0.00
029743-001	17-06-4666		-14.46	-38.74	-44.70	0.00	0.00
VICKI BENAVIDEZ			0.00	0.00	0.00	0.00	0.00
038711-000	10-01-0119		-85.87	-117.87	-119.81	0.00	0.00
BETTY BILLINGTON			0.00	0.00	0.00	0.00	0.00
031317-001	07-05-5320		-2.05	-9.29	-38.66	0.00	0.00
KATRINA BISCAINO			0.00	0.00	0.00	0.00	0.00
034396-001	14-05-4335		-6.14	-16.38	-23.76	0.00	0.00
LISA BLANTON			0.00	0.00	0.00	0.00	0.00
036363-000	06-02-0850		-17.52	-20.76	-80.35	0.00	0.00
AMY BOERNER			0.00	0.00	0.00	0.00	0.00
032638-000	06-02-0970		-0.23	-8.26	-24.75	0.00	0.00
MARK BRADEY			0.00	0.00	0.00	0.00	0.00
025423-000	07-01-0745		-29.13	-56.85	-36.73	0.00	0.00
DARLENE BRISENO			0.00	0.00	0.00	0.00	0.00
013703-000	10-03-1030-03		-23.90	-28.31	-108.85	0.00	-5.00
MARILYN BROWN			0.00	0.00	0.00	0.00	0.00
033742-000	02-05-3875		-49.19	-187.30	-87.82	0.00	0.00
JIM BROWN			0.00	0.00	0.00	0.00	0.00
039617-000	16-04-4143		0.00	0.00	-9.79	0.00	0.00
BILLY BURNS			0.00	0.00	0.00	0.00	0.00
031156-001	14-03-2740		-6.83	-10.75	-31.10	0.00	0.00
ROY BURTON			0.00	0.00	0.00	0.00	0.00
039018-000	14-03-2635-06		-11.16	-13.33	-63.07	0.00	0.00
SHAWNLEE CABALLERO			0.00	0.00	0.00	0.00	0.00
038225-000	09-03-1470		0.00	0.00	-1.76	0.00	0.00
TIFFANY CADENA			0.00	0.00	0.00	0.00	0.00
028765-002	05-03-1895		-30.99	-55.56	-47.90	0.00	0.00
MARIO CALDERON			0.00	0.00	0.00	0.00	0.00

Account No Customer Name	Reference No	Tax Lot	WTR DEP	SWR	GBG	MIS	PEN
018474-000 JAMES CAMPOS	14-03-3195		-12.46 0.00	-40.87 0.00	-19.16 0.00	0.00 0.00	0.00 0.00
038872-002 CARLSON PROPERTY GROUP	14-03-2479		-6.83 0.00	-8.51 0.00	-23.95 0.00	0.00 0.00	0.00 0.00
038872-004 CARLSON PROPERTY GROUP	18-02-1010-02		0.00 0.00	0.00 0.00	0.00 0.00	-20.00 0.00	0.00 0.00
038873-000 CARLSON PROPERTY GROUP	04-05-4825		0.00 0.00	-19.94 0.00	-19.16 0.00	0.00 0.00	0.00 0.00
031182-002 MARGARITA CARRASCO	13-02-0800		0.00 0.00	0.00 0.00	-4.19 0.00	0.00 0.00	0.00 0.00
031944-001 JODY CARTER	07-05-4560		-11.79 0.00	-10.95 0.00	-5.59 0.00	-46.67 0.00	0.00 0.00
039321-000 SHAWN CASCIO	15-07-0235		-6.37 0.00	-7.94 0.00	-35.69 0.00	0.00 0.00	0.00 0.00
029487-001 MARIO CASTILLO	06-01-0210		-5.23 0.00	-12.36 0.00	-23.84 0.00	0.00 0.00	0.00 0.00
027347-001 HECTOR CERVANTES	09-04-2460		0.00 0.00	0.00 0.00	-7.14 0.00	0.00 0.00	0.00 0.00
012255-001 VANESSA CERVANTES	10-01-0130		-11.29 0.00	-70.97 0.00	-23.95 0.00	0.00 0.00	0.00 0.00
023324-002 ROXANNA CHAVEZ	17-03-1230		0.00 0.00	0.00 0.00	-1.78 0.00	0.00 0.00	0.00 0.00
029878-001 SAVANNAH CLEVELAND	17-04-4034		0.00 0.00	0.00 0.00	-40.71 0.00	0.00 0.00	0.00 0.00
038438-000 ALEXIS CLOOKEY	07-02-2914		-23.35 0.00	-40.18 0.00	-38.32 0.00	0.00 0.00	0.00 0.00
014464-001 CHERI COCKRUM	16-01-1633		-7.21 0.00	-15.69 0.00	-35.92 0.00	0.00 0.00	0.00 0.00
020875-000 HOWARD COLLOM	16-03-3935-03		-36.13 0.00	-105.28 0.00	-67.06 0.00	0.00 0.00	-5.00 0.00
013015-000 MARGARITO CONTRERES	09-02-1200-07		-3.36 0.00	-2.84 0.00	-19.82 0.00	0.00 0.00	-5.00 0.00
038773-000 JACQUELYN COPELAND	17-03-1227		-12.05 0.00	-19.86 0.00	-48.26 0.00	0.00 0.00	0.00 0.00
039413-000 MARC CORDOVA	17-02-0376		-7.12 0.00	-13.68 0.00	-29.20 0.00	0.00 0.00	0.00 0.00
031310-001 RECO CURRY	08-02-1843		-74.11 0.00	-80.30 0.00	-58.27 0.00	0.00 0.00	0.00 0.00
025646-001 ALISHA DARBY	07-02-1294		0.00 0.00	-40.13 0.00	-20.75 0.00	0.00 0.00	0.00 0.00

Account No Customer Name	Reference No	Tax Lot	WTR DEP	SWR	GBG	MIS	PEN
012131-000 GERTUDE DEBOSE	08-02-1170-01		-55.70 0.00	-97.54 0.00	-124.40 0.00	0.00 0.00	-20.00 0.00
038066-000 SANTIAGO DELACRUZ	17-02-0352		-16.77 0.00	-14.93 0.00	-36.84 0.00	0.00 0.00	0.00 0.00
014822-000 OSCAR DELEON	11-02-0930		-12.28 0.00	-26.48 0.00	-68.42 0.00	0.00 0.00	0.00 0.00
036512-001 MALLORY DELGADO	15-01-0150		-47.73 0.00	-19.87 0.00	-23.95 0.00	0.00 0.00	0.00 0.00
034450-000 JOSHUA DELGADO	17-05-4410		-45.69 0.00	-26.18 0.00	-46.23 0.00	0.00 0.00	0.00 0.00
036749-000 EDWARD DIXON	14-01-0480		-12.81 0.00	-21.97 0.00	-26.34 0.00	0.00 0.00	0.00 0.00
039098-000 JOSEPH DONNELLY	17-03-1218		-5.23 0.00	-6.52 0.00	-33.57 0.00	0.00 0.00	0.00 0.00
039573-000 CHARLETTE EASTER	06-02-0870		-5.14 0.00	-16.91 0.00	-29.54 0.00	0.00 0.00	0.00 0.00
034990-000 JUAN ESTRADA-RIOS	07-02-1762		-6.06 0.00	-5.65 0.00	-11.85 0.00	0.00 0.00	0.00 0.00
023257-000 JOHNNY EVERIDGE	14-03-3180		-7.32 0.00	-14.21 0.00	-47.90 0.00	0.00 0.00	0.00 0.00
028581-001 CALVIN FARROW	05-02-1525		-8.51 0.00	-8.51 0.00	-23.95 0.00	0.00 0.00	0.00 0.00
037358-001 CRISTINA FIGUEROA	12-02-1830-23		0.00 0.00	-4.26 0.00	-10.37 0.00	0.00 0.00	0.00 0.00
029073-000 KLOMAH FLETCHER	10-02-0825		-19.57 0.00	-28.17 0.00	-68.65 0.00	0.00 0.00	0.00 0.00
037877-000 FREDDIE FLORES	10-01-0130		0.00 0.00	-3.20 0.00	-16.76 0.00	0.00 0.00	0.00 0.00
038822-000 JASMINE FLORES	06-03-1610		-7.64 0.00	-11.58 0.00	-22.01 0.00	0.00 0.00	0.00 0.00
010096-000 GLYNESE FLOYD	06-04-2145		-92.42 0.00	-74.49 0.00	-25.55 0.00	0.00 0.00	-20.00 0.00
009334-001 ALEX FRALEY	17-04-4070		0.00 0.00	0.00 0.00	-40.71 0.00	0.00 0.00	0.00 0.00
027418-002 JOHN FRANKLIN III	06-04-2270		-4.71 0.00	-9.46 0.00	-21.55 0.00	0.00 0.00	0.00 0.00
023406-000 JACKIE FRIZZELL	14-03-2491-11		-877.06 0.00	-165.25 0.00	-72.65 0.00	0.00 0.00	0.00 0.00
015025-000 FURRS CAFETERIA #103 % OLD SEV	11-03-1735		-268.53 0.00	-701.40 0.00	-845.46 0.00	0.00 0.00	0.00 0.00

Account No Customer Name	Reference No	Tax Lot	WTR DEP	SWR	GBG	MIS	PEN
039613-001 GAC TRUCKING ENTERPRISES	02-05-3920		-0.23 0.00	-3.94 0.00	0.00 0.00	0.00 0.00	0.00 0.00
038280-000 MIGUEL GARCIA	02-01-0800		0.00 0.00	0.00 0.00	-6.17 0.00	0.00 0.00	0.00 0.00
014417-000 VIC GARCIA	10-06-3811		-40.80 0.00	-82.20 0.00	-167.62 0.00	0.00 0.00	-15.00 0.00
033426-001 MINDY GARCIA	13-04-2782		-9.06 0.00	-21.76 0.00	-33.53 0.00	0.00 0.00	0.00 0.00
018674-001 RENE GARZA	15-05-3105		-41.89 0.00	-129.68 0.00	-53.49 0.00	0.00 0.00	-5.00 0.00
038117-000 DOMINIC GARZA	17-08-0539		-11.77 0.00	-35.14 0.00	0.00 0.00	0.00 0.00	0.00 0.00
034189-000 JOSHUA GAYLE	01-03-1898		0.00 0.00	-19.67 0.00	-30.33 0.00	0.00 0.00	0.00 0.00
038104-000 COREY GERVAIS	07-02-2929		-10.90 0.00	-32.19 0.00	-42.26 0.00	0.00 0.00	0.00 0.00
025835-003 AMANDA GIDEON	17-06-4648		-12.09 0.00	-16.89 0.00	-38.32 0.00	0.00 0.00	0.00 0.00
038789-000 ROBERT GILBERT	17-08-0578		-12.28 0.00	-21.38 0.00	0.00 0.00	0.00 0.00	0.00 0.00
038332-000 ERIKA GOMEZ	07-05-4720		-23.72 0.00	-39.38 0.00	-57.67 0.00	0.00 0.00	0.00 0.00
038973-000 LUIS GONZALES	07-02-2636		-13.42 0.00	-15.90 0.00	-65.97 0.00	0.00 0.00	0.00 0.00
036633-000 CARLEE GONZALES	16-07-0379		-13.63 0.00	-25.51 0.00	0.00 0.00	0.00 0.00	0.00 0.00
032988-000 CRYSTAL GONZALES	16-07-0336		-5.94 0.00	-39.09 0.00	0.00 0.00	0.00 0.00	0.00 0.00
036710-000 PABLO GONZALEZ	03-04-2585		-3.44 0.00	-7.21 0.00	-13.97 0.00	0.00 0.00	0.00 0.00
011748-000 ERIKA GONZALEZ	07-05-5405		0.00 0.00	-16.54 0.00	-16.76 0.00	0.00 0.00	0.00 0.00
018384-001 JASON GRAHAM	16-04-4442		-2.50 0.00	-14.77 0.00	-32.73 0.00	0.00 0.00	0.00 0.00
034320-000 JAHAZIEL GUEVARA	05-02-1485		-20.92 0.00	-70.84 0.00	-43.90 0.00	0.00 0.00	0.00 0.00
038113-000 MICHELLE GUTIERREZ	17-06-4731		-2.58 0.00	-61.60 0.00	-29.54 0.00	0.00 0.00	0.00 0.00
039434-000 BRITTANY GUZMAN	10-06-4175		-24.76 0.00	-34.59 0.00	-79.04 0.00	0.00 0.00	0.00 0.00

Account No Customer Name	Reference No	Tax Lot	WTR DEP	SWR	GBG	MIS	PEN
038836-000 KARALEE HALE	07-02-2927		-16.62	-19.69	-77.14	0.00	0.00
039304-000 JUAN HERRERA ESPARZA	04-03-1620-01		0.00	0.00	0.00	0.00	0.00
038928-000 ASHLEY HIGGINBOTHAM	07-02-2909		0.00	0.00	-9.16	0.00	0.00
034892-002 SETH HILL	16-04-4685		-6.88	-8.58	-27.07	0.00	0.00
021472-000 JIMMY HILL	17-03-0595		0.00	0.00	0.00	0.00	0.00
012042-000 HAZEL HILLARD	08-01-0670-01		0.00	0.00	0.00	0.00	0.00
024178-000 PAMELA HINDS	15-05-4110		-4.33	-5.39	-29.46	0.00	0.00
014336-000 MARTHA HOLGUIN	10-06-3510-07		0.00	0.00	0.00	0.00	0.00
029347-001 WILLIAM HOLM	10-06-3819		-29.76	-87.20	-47.10	0.00	0.00
021950-003 DEDWARD HUERTA	07-03-3946		0.00	0.00	0.00	0.00	0.00
017097-000 IGLESIA DE DIOS	13-03-1655		-6.83	-8.40	-13.58	0.00	0.00
039378-000 JASMINE JARREL	16-04-4335-04		0.00	0.00	0.00	0.00	0.00
022829-002 JEANNIE JESSUP	16-03-3490		0.00	0.00	-5.45	0.00	0.00
033518-000 LEO JIMENEZ	07-02-2924		0.00	0.00	0.00	0.00	0.00
013008-001 PATRICIA ANN JOHNSON	09-02-1160		0.00	0.00	0.00	0.00	0.00
036450-000 JOHN JORDAN	17-06-4676		0.00	0.00	0.00	0.00	0.00
034719-000 LUCY KECHEM	07-02-1760		-9.78	-12.03	-34.32	0.00	0.00
007137-000 KNOTTS CYCLE	03-01-0700-04		0.00	0.00	0.00	0.00	0.00
020580-000 MARION LAKINS	16-03-2855-01		0.00	0.00	0.00	0.00	0.00
038992-000 LAURA LAMB	01-01-0305		0.00	-0.23	-0.37	0.00	0.00
			-16.48	-30.87	-53.49	0.00	0.00
			0.00	0.00	0.00	0.00	0.00

Account No Customer Name	Reference No	Tax Lot	WTR DEP	SWR	GBG	MIS	PEN
036932-000 RAQUEL LARA	07-02-2656		-2.63 0.00	-11.95 0.00	-16.76 0.00	0.00 0.00	0.00 0.00
007196-000 LOUIS LOPEZ	03-02-1015		-6.14 0.00	-12.99 0.00	-45.50 0.00	0.00 0.00	0.00 0.00
034757-001 JANITCIA LOZANO	05-04-3060		-8.74 0.00	-11.24 0.00	-17.43 0.00	0.00 0.00	0.00 0.00
008638-000 M J MOTOR SPORTS	04-07-5240-05		0.00 0.00	0.00 0.00	-7.00 0.00	0.00 0.00	0.00 0.00
039438-000 ROBERTO MACIAS	10-06-4180		-27.87 0.00	-51.70 0.00	-88.61 0.00	0.00 0.00	0.00 0.00
014225-000 GEORGE MALICOAT	10-05-3045		0.00 0.00	0.00 0.00	-4.17 0.00	0.00 0.00	0.00 0.00
029559-005 GISELA MARES	12-06-5714		-5.48 0.00	-22.76 0.00	-33.65 0.00	0.00 0.00	0.00 0.00
037304-000 REGINO MARQUEZ	08-04-3990		-17.88 0.00	-21.84 0.00	-61.48 0.00	0.00 0.00	0.00 0.00
039181-000 ABEL MARRUFO	14-02-0920		-9.82 0.00	-33.69 0.00	-33.53 0.00	0.00 0.00	0.00 0.00
038955-000 FRANK MARTIN	13-05-4250		-21.42 0.00	-43.03 0.00	-40.71 0.00	0.00 0.00	-110.00 0.00
006121-000 JERRY MARTIN	02-02-0975-03		-17.54 0.00	-26.70 0.00	-79.04 0.00	0.00 0.00	0.00 0.00
034931-001 MARISA MARTINEZ	12-05-5065		-30.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
039004-000 JOSE MARTINEZ	16-05-5300		-11.24 0.00	-21.13 0.00	-22.51 0.00	0.00 0.00	0.00 0.00
038130-001 CRYSTAL MARTINEZ	07-02-2285		-23.06 0.00	-33.56 0.00	-67.85 0.00	0.00 0.00	0.00 0.00
017493-001 CHESTER MAY	14-02-0825		0.00 0.00	0.00 0.00	-3.92 0.00	0.00 0.00	0.00 0.00
008841-000 DENNIS MAYFIELD	04-08-7440-03		-83.91 0.00	0.00 0.00	-71.85 0.00	0.00 0.00	-15.00 0.00
034443-001 JEFFREY MEADOR	16-01-1340		-10.67 0.00	-59.14 0.00	-23.95 0.00	0.00 0.00	0.00 0.00
037032-000 MICHAEL MEADORS	10-05-3170		-12.74 0.00	-36.01 0.00	-44.70 0.00	0.00 0.00	0.00 0.00
039361-000 ASHLEY MEDINA	17-08-0401		-23.68 0.00	-41.72 0.00	0.00 0.00	0.00 0.00	0.00 0.00
031448-000 KEN MERRILL	07-05-4570		-22.00 0.00	-19.46 0.00	-30.34 0.00	0.00 0.00	0.00 0.00

Account No Customer Name	Reference No	Tax Lot	WTR DEP	SWR	GBG	MIS	PEN
038637-000 PATRICA MONTENEGRO	07-03-3685		-21.05 0.00	-28.70 0.00	-48.05 0.00	0.00 0.00	0.00 0.00
015538-001 CYNTHIA MOORE	12-05-4500		-1.37 0.00	-1.62 0.00	-26.70 0.00	0.00 0.00	0.00 0.00
039103-000 JOSHUA MORENO	01-04-2795		0.00 0.00	-2.43 0.00	-11.17 0.00	0.00 0.00	0.00 0.00
034171-000 CORY MORRIS	14-04-3695		-32.62 0.00	-15.68 0.00	-35.12 0.00	0.00 0.00	0.00 0.00
038950-000 SUSAN MORRO	10-05-2685		0.00 0.00	-4.89 0.00	-23.95 0.00	0.00 0.00	0.00 0.00
039027-000 MARIO MUNOZ	13-04-2940		-18.97 0.00	-26.33 0.00	-82.66 0.00	0.00 0.00	0.00 0.00
037500-000 ROBERT NELSON	07-03-4041		-12.65 0.00	-10.23 0.00	-22.75 0.00	0.00 0.00	0.00 0.00
027011-001 CALIXTO NEVAREZ	08-01-0835		0.00 0.00	-0.66 0.00	-1.11 0.00	0.00 0.00	-15.00 0.00
036643-000 AMANDA NEWMAN	07-02-1650		-5.79 0.00	-7.22 0.00	-6.39 0.00	0.00 0.00	0.00 0.00
028180-000 MELISSA NIETO ATN LEA CO VICTORY	03-04-2110		-14.74 0.00	-17.79 0.00	-124.92 0.00	0.00 0.00	-140.00 0.00
028208-003 NM MIDTOWN CONSTR.	05-02-0790		0.00 0.00	0.00 0.00	0.00 0.00	-217.10 0.00	-20.00 0.00
038875-000 OLAYINKA OBAFEMI	16-01-1265		-46.94 0.00	-112.41 0.00	0.00 0.00	0.00 0.00	0.00 0.00
039504-000 YESSICA ORTEGA	01-04-3387		-7.02 0.00	-23.05 0.00	-28.74 0.00	0.00 0.00	0.00 0.00
018267-002 JASON ORTEGA	16-02-2610		-20.49 0.00	-26.00 0.00	-71.85 0.00	0.00 0.00	0.00 0.00
019971-000 GABRIELA PADILLA	15-06-4730-17		-7.64 0.00	-38.66 0.00	-39.12 0.00	0.00 0.00	0.00 0.00
039177-000 CELIA PARRA	11-04-3026		0.00 0.00	-6.46 0.00	-13.58 0.00	0.00 0.00	0.00 0.00
038300-000 ABRIL PARRA	11-01-0195-00		-60.48 0.00	-48.94 0.00	-40.71 0.00	0.00 0.00	0.00 0.00
014155-001 DORA PATTON	14-03-2500		0.00 0.00	0.00 0.00	0.00 0.00	-125.00 0.00	0.00 0.00
016487-001 WENDY PAYTON	01-02-0905		-21.86 0.00	-34.78 0.00	-76.64 0.00	0.00 0.00	0.00 0.00
037111-000 KIRK PEARSON	16-05-5798		-52.97 0.00	-41.57 0.00	-45.60 0.00	0.00 0.00	0.00 0.00

Account No Customer Name	Reference No	Tax Lot	WTR DEP	SWR	GBG	MIS	PEN
039116-000 ALLIE PENA	14-05-4250		-9.55 0.00	-21.86 0.00	-43.90 0.00	0.00 0.00	0.00 0.00
038707-000 GEMA PENA	07-02-2225		-6.00 0.00	-8.25 0.00	-31.17 0.00	0.00 0.00	0.00 0.00
022947-001 LORI PENA	09-04-2660		-13.52 0.00	-10.57 0.00	-24.75 0.00	0.00 0.00	0.00 0.00
039087-000 YURI PEREZ	07-02-2285		0.00 0.00	0.00 0.00	-6.04 0.00	0.00 0.00	0.00 0.00
037495-001 WILLIE PEREZ	05-02-1350		-9.20 0.00	-14.50 0.00	-23.75 0.00	0.00 0.00	0.00 0.00
039792-000 ARIEL PEREZ	07-01-0370		-51.22 0.00	0.00 0.00	-79.04 0.00	0.00 0.00	0.00 0.00
038812-000 SEAN PETERSON	17-08-0546		-27.45 0.00	-70.28 0.00	0.00 0.00	0.00 0.00	0.00 0.00
033182-000 JENNIFER PHILLIPS	16-05-5793		0.00 0.00	0.00 0.00	-6.99 0.00	0.00 0.00	0.00 0.00
037697-000 RHONDA PIERANTONI	07-01-0354		-1.60 0.00	0.00 0.00	-19.65 0.00	0.00 0.00	0.00 0.00
038991-000 NATALIE PONCE	12-01-0410-03		-6.37 0.00	-20.06 0.00	-21.55 0.00	0.00 0.00	0.00 0.00
034628-000 MARCOS PORRAS	01-05-3935		-5.61 0.00	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
006735-001 ADAM POWELL	02-05-3725-10		0.00 0.00	-3.69 0.00	-7.20 0.00	0.00 0.00	0.00 0.00
038838-000 ANTHONY PROSISE	10-01-0120		-14.15 0.00	-35.24 0.00	-47.90 0.00	0.00 0.00	0.00 0.00
032028-001 KERRI PUGH	11-02-0705		-23.56 0.00	-38.30 0.00	-47.90 0.00	0.00 0.00	0.00 0.00
038572-000 JAVIER QUINONEZ	10-01-0125		-73.01 0.00	-133.92 0.00	-69.45 0.00	0.00 0.00	0.00 0.00
038562-000 DOROTHY RALL	04-05-4399		-3.41 0.00	-8.76 0.00	-35.92 0.00	0.00 0.00	0.00 0.00
038738-000 CHRISTIAN RAMOS	01-02-0705		-25.86 0.00	-41.10 0.00	-79.04 0.00	0.00 0.00	0.00 0.00
014616-000 ZOYLA RAMOS	11-01-0035		-4.61 0.00	-7.76 0.00	-35.12 0.00	0.00 0.00	0.00 0.00
018097-000 JAMES RICHARDSON	14-02-1870-05		-1.82 0.00	-2.15 0.00	-6.39 0.00	0.00 0.00	0.00 0.00
013954-000 ISIAH RODRIGUEZ	10-04-2005-17		0.00 0.00	0.00 0.00	-10.03 0.00	0.00 0.00	0.00 0.00

Account No Customer Name	Reference No	Tax Lot	WTR DEP	SWR	GBG	MIS	PEN
035375-002 RAY ROMERO	12-03-2760		-17.82 0.00	-30.70 0.00	-43.90 0.00	0.00 0.00	0.00 0.00
038839-000 STEPHANIE ROMERO	07-04-4311		-7.96 0.00	-10.86 0.00	-11.97 0.00	0.00 0.00	0.00 0.00
027164-000 MARIA ROSALES	04-03-2100		-29.98 0.00	-60.07 0.00	-64.66 0.00	0.00 0.00	0.00 0.00
036613-000 MONICA ROSAS	14-05-4640		0.00 0.00	0.00 0.00	-2.14 0.00	0.00 0.00	0.00 0.00
008236-000 ROULY INC	04-04-2460		0.00 0.00	0.00 0.00	-95.41 0.00	0.00 0.00	0.00 0.00
037788-001 GUADALUPE SALDANA	07-05-4990		-8.89 0.00	-11.19 0.00	-10.37 0.00	0.00 0.00	0.00 0.00
038682-000 APOLINAR SALGADO	03-04-1950		0.00 0.00	0.00 0.00	-4.41 0.00	0.00 0.00	0.00 0.00
037360-000 JOE SANCHEZ	17-06-4662		-1.03 0.00	-1.55 0.00	-2.39 0.00	0.00 0.00	0.00 0.00
033472-000 ROBERTA SANCHEZ	14-01-0400		-22.99 0.00	-32.12 0.00	-12.77 0.00	0.00 0.00	0.00 0.00
034252-000 PLAS SANDERS	08-04-3495		-9.56 0.00	-11.32 0.00	-33.53 0.00	0.00 0.00	0.00 0.00
031902-000 SANGER FAST STOP	01-05-4350		-26.57 0.00	-56.38 0.00	-196.82 0.00	0.00 0.00	0.00 0.00
039447-000 KENNETH SCHWISOW	12-06-5778		-3.76 0.00	-16.46 0.00	-30.34 0.00	0.00 0.00	0.00 0.00
033845-001 RAYMOND SERNA	17-06-4762		-37.64 0.00	-87.29 0.00	-58.27 0.00	0.00 0.00	0.00 0.00
038643-000 GILBERTO SILVA	07-01-0352		0.00 0.00	0.00 0.00	-6.27 0.00	0.00 0.00	0.00 0.00
024069-003 STACIE SIMPSON	16-03-3290		-56.30 0.00	-223.20 0.00	-115.75 0.00	0.00 0.00	0.00 0.00
037656-000 MAURICE SIMS	17-03-0940		-5.00 0.00	-12.60 0.00	-21.55 0.00	0.00 0.00	0.00 0.00
037130-000 CHRISTOPHER SLATER	07-05-4820		-13.27 0.00	-18.09 0.00	-23.95 0.00	0.00 0.00	0.00 0.00
020467-000 ERNEST SMEAD	16-02-2500-02		0.00 0.00	0.00 0.00	-0.54 0.00	0.00 0.00	0.00 0.00
034559-000 LEAH SORCI	07-02-2680		0.00 0.00	0.00 0.00	-5.44 0.00	0.00 0.00	0.00 0.00
038588-000 WHITNEY SPINKS	17-03-1214		-11.91 0.00	-23.06 0.00	-52.56 0.00	0.00 0.00	0.00 0.00

Account No Customer Name	Reference No	Tax Lot	WTR DEP	SWR	GBG	MIS	PEN
034676-000 DANNY JR STIEFEL	09-04-3210		-160.30	-127.05	-81.43	0.00	0.00
005678-000 ROSA SUCHIL	01-04-3195-06		0.00	0.00	0.00	0.00	0.00
039208-000 SURAJ SUWAL	15-07-0250		0.00	0.00	-7.80	0.00	0.00
039380-000 LAPORCHIA TATE	11-04-2420		-2.92	-10.92	0.00	0.00	0.00
033400-001 JEREMY TAVAREZ	13-04-3035		0.00	0.00	0.00	0.00	0.00
021067-000 STELLA TAYLOR	16-04-4580		0.00	0.00	-15.86	0.00	0.00
038961-000 INES TENA	17-03-1177		-6.37	-51.56	0.00	0.00	0.00
025115-002 TORY TERRELL	15-07-0275		0.00	0.00	0.00	0.00	0.00
005156-000 REX THOMAS	01-02-0905		-21.13	-38.52	-65.58	-152.31	0.00
035636-000 BRITNEY THOMPSON	04-08-6285		0.00	0.00	0.00	0.00	0.00
033747-001 AUDREY TIJERINA	17-03-1480		-61.58	-64.89	-71.85	0.00	0.00
027098-000 ALBERTO TREVIZO	01-05-4180		0.00	0.00	0.00	0.00	0.00
038393-000 MIGUEL TREVIZO	15-07-0260		-18.64	-71.49	-35.92	0.00	0.00
040262-000 LUIS UTAJARA	01-04-3387		0.00	0.00	0.00	0.00	0.00
035223-000 CHRIS VALDEZ	14-03-2484		0.00	-0.16	-6.39	0.00	0.00
024469-003 AMY VALDEZ	03-01-0460		-7.78	-13.63	-28.59	0.00	0.00
039123-000 CODY VALVERDE	07-01-0365		0.00	0.00	0.00	0.00	0.00
036653-000 ELIZABETH VARGAS	06-01-0050		-32.76	-61.46	-95.80	0.00	0.00
033809-000 RICARDO VASQUEZ	13-04-2635		0.00	0.00	0.00	0.00	0.00
038405-000 CESAR VELAZQUEZ	17-02-0374		-2.96	-8.93	-34.32	0.00	0.00
			0.00	0.00	0.00	0.00	0.00

Account No Customer Name	Reference No	Tax Lot	WTR DEP	SWR	GBG	MIS	PEN
039237-000	04-02-0924		-17.22	-34.47	-47.84	0.00	0.00
ELISHA VIDRINE			0.00	0.00	0.00	0.00	0.00
034354-002	02-04-2955		-22.73	-9.14	-17.23	0.00	0.00
LIDIA VIERA			0.00	0.00	0.00	0.00	0.00
039174-000	06-02-0640		-37.29	-58.23	-113.18	0.00	0.00
CELES VILLA			0.00	0.00	0.00	0.00	0.00
032299-001	14-03-3170		-1.73	-3.45	-5.18	0.00	0.00
BRITNI VILLAREAL			0.00	0.00	0.00	0.00	0.00
034373-000	14-03-3230		-7.90	-19.16	-27.17	0.00	0.00
JESSE WALKER			0.00	0.00	0.00	0.00	0.00
034105-001	07-06-6253		-44.84	-44.82	-27.14	0.00	0.00
CHRISTINE WALKER			0.00	0.00	0.00	0.00	0.00
017673-000	14-01-0410-00		-22.31	-26.42	-101.59	0.00	-20.00
O WARDEN			0.00	0.00	0.00	0.00	0.00
034786-001	11-03-1900		-38.03	-88.14	-73.51	0.00	0.00
MONROE WATKINS			0.00	0.00	0.00	0.00	0.00
011061-000	07-02-2695		-31.47	-56.33	-61.48	0.00	-25.00
JOHN WHEELER			0.00	0.00	0.00	0.00	0.00
018261-000	14-03-2499		-24.01	-92.76	-83.02	-75.00	0.00
TANYA WRIGHT			0.00	0.00	0.00	0.00	0.00
034292-000	14-05-4395		0.00	-10.20	-27.90	0.00	0.00
KENNETH WRIGHT JR			0.00	0.00	0.00	0.00	0.00
036765-000	14-03-2790		0.00	-22.42	-19.71	0.00	0.00
DALTON YARBROUGH			0.00	0.00	0.00	0.00	0.00
039978-000	14-03-2483		0.00	-25.63	-23.95	0.00	0.00
VICTORIA YARBROUGH			0.00	0.00	0.00	0.00	0.00
009367-001	07-02-2079		-135.70	-84.10	-56.68	0.00	0.00
RUBEN YBARRA			0.00	0.00	0.00	0.00	0.00
017585-000	14-01-0070		-37.49	-112.51	-151.35	0.00	-15.00
MICHAEL ZABALA			0.00	0.00	0.00	0.00	0.00
035498-000	10-04-1660		0.00	0.00	-3.26	0.00	0.00
JASMIN ZAMORA			0.00	0.00	0.00	0.00	0.00
029467-000	09-04-3250		-25.14	-49.07	-93.40	0.00	0.00
MARIA ZARATE			0.00	0.00	0.00	0.00	0.00
034672-000	12-01-0855		-21.57	-49.64	-34.24	0.00	0.00
KEVIN ZELENKO			0.00	0.00	0.00	0.00	0.00
			-4,958.63	-7,330.03	-9,833.96	-636.08	-450.00
			0.00	0.00	0.00	0.00	0.00
					Batch Total:		-23,208.70

Utility Billing

Unpaid Billed Deposits



User: klewis
Printed: 06/28/2019 - 4:30PM
Cycles: 001,002,003,004,005,006,007,008,009,010,555,666,800,900,
Fee Codes: DEP,SDP
Status: Active,Delete,Final,Suspended,Vacation

Account No	Customer Name	Account Status	Post Date	Billed Amount	Paid Amount	Outstanding
025469-002	JOSHUA DOUGLESS	Delete	1/3/2018	-20.00	-74.24	54.24
030715-002	NATALIE RIOS	Active	6/12/2019 ✓	160.00	68.35	91.65
045278-001	CORRAL ARENA LLC	Active	6/12/2019	300.00	0.00	300.00
045847-000	MERIDIAN TRANSPORT, LLC	Active	6/28/2019	200.00	0.00	200.00
				<hr/>	<hr/>	<hr/>
Totals:				640.00	-5.89	645.89
				<hr/>	<hr/>	<hr/>

DISCUSSION



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 5, 2019

SUBJECT: DISCUSS AND PRIORITIZE THE TOP 10 PROJECTS AS RECOMMENDED BY THE CITY OF HOBBS PLANNING BOARD FOR THE FY 2021-2025 INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN (ICIP).

DEPT. OF ORIGIN: Planning Division
DATE SUBMITTED: July 31, 2019
SUBMITTED BY: Kevin Robinson - Planning Department

Summary: The City of Hobbs Planning Board selected their Top 10 ICIP projects at a public meeting held on July 31, 2019. The City Commission is requested to discuss and individually rank the Planning Boards selection to establish the TOP 5 PROJECTS for inclusion within the Plan.

Last year (per Resolution # 6708), the Top 5 Projects were: #1 WWRF Aerobic Digester Renovation; #2 Sewer Main Replacement Program; #3 Citywide Wireless Internet; #4 Community Housing Projects; and #5 Drainage Master Plan.

Fiscal Impact:

Reviewed By: [Signature] Finance Department

The City will be financially impacted negatively if the ICIP is not approved and sent to the State, as the City will be ineligible for State grant funding for City projects. The City projects listed in the FY2021-2025 ICIP should also be included in the FY2021-2025 City budgets respectively.

Attachments: Planning Board Top 10 Recommendations.

Legal Review:

Approved As To Form: [Signature] City Attorney

Recommendation:

Staff requests that the Commission discuss this issue and individually rank the Top 10 Projects recommended by the City of Hobbs Planning Board.

Approved For Submittal By:

[Signature] Department Director
[Signature] City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

A. Creating the FY 2021-2025 Infrastructure Capital Improvement Plan

Introduction

The local Infrastructure Capital Improvement Plan (ICIP) is a plan that establishes planning priorities for anticipated capital projects. The state-coordinated local ICIP process encourages entities to plan for the development of capital improvements so that they do not find themselves in emergency situations, but can plan for, fund, and develop infrastructure at a pace that sustains their activities.

The Department of Finance and Administration (DFA), through its authority in NMSA 1978, Sections 5-8-6A, 6-6-2J, 6-6-4, 9-6-5.1, 11-6-2, 11-6-3, 11-6-4.1, 11-6-5, and 11-6-5.1, strongly encourages each jurisdiction to prepare a five-year infrastructure capital improvement plan (ICIP).

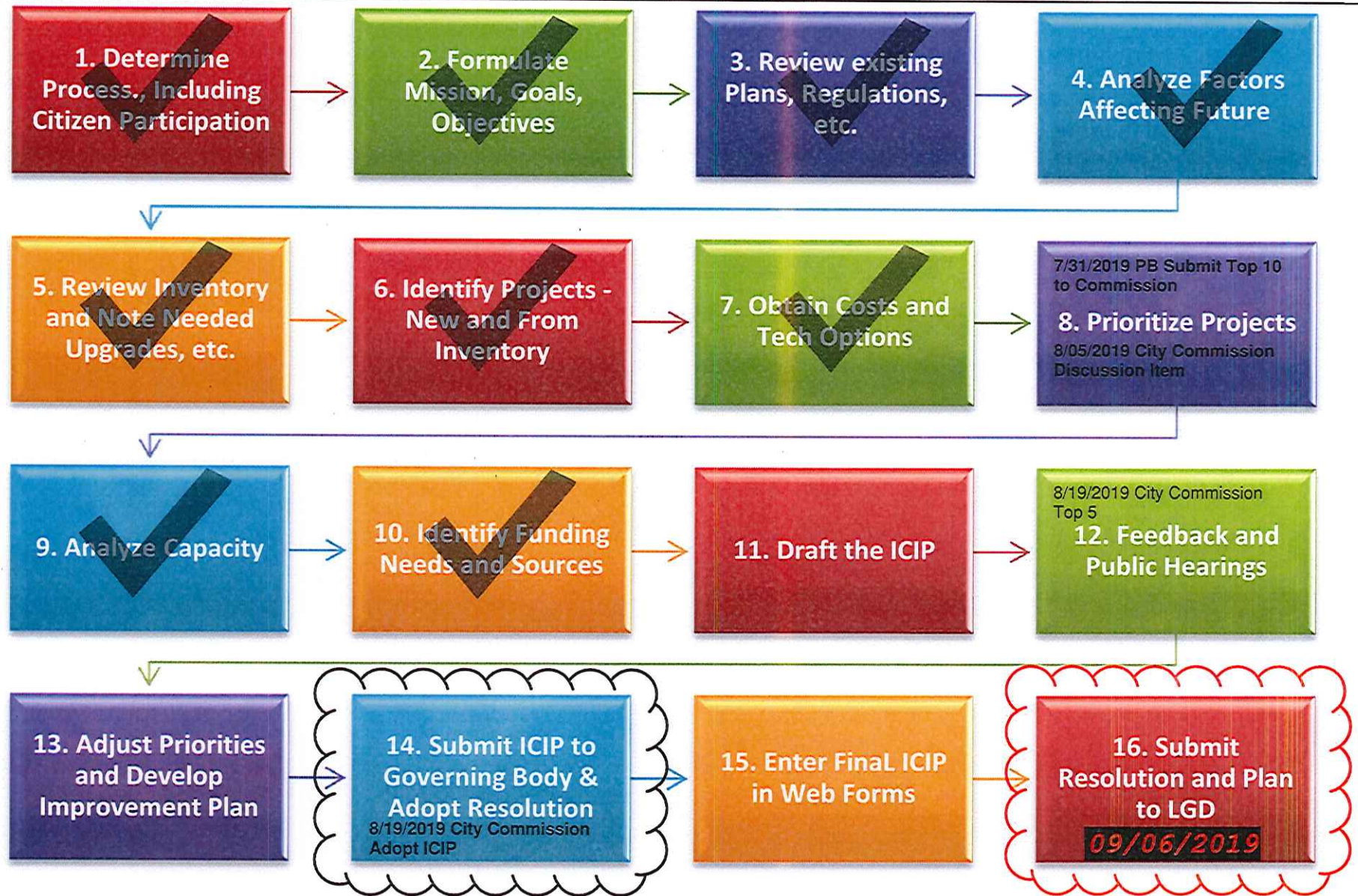
New Mexico counties, municipalities, special districts, local governments and tribal governments evaluate their infrastructure priorities and participate in the ICIP process each year. Senior Citizen Facilities must also submit their own ICIP, separate from their governing body. This will assist in assessing the critical needs of each facility. The ICIP Guidelines and ICIP Data Entry Instructions will work in tandem to guide entities how to participate in the Local ICIP process, and how to input project information into the ICIP database.

The initial step in the ICIP process is the creation of the individual entity plan. The plan covers a five year period and is developed and submitted annually. It includes policy direction, funding time frames, estimated costs, justifications, and the details of each specific infrastructure capital improvement project proposed, by year, over the five year period. The plan includes repair or replacement of existing infrastructure and the development of new infrastructure. Each proposed project includes Description/Scope of Work, Priority Rank of all projects, Proposed and Secured Funding Budget, Project Budget, Phasing information and Phasing Budget (if applicable), and Operating/Maintenance Budget.

Each participating entity must update their project information in the ICIP database and submit copies of the written approval of ICIP by governing body. Tribal Governments that are not able to obtain a Resolution may provide a Letter of Approval from a Governor, President, or Chapter President. Senior Citizen facilities must provide a copy of fiscal agent's resolution and a letter from director certifying their ICIP.

The final ICIP report is available to view on the DFA/LGD website at <http://nmdfa.state.nm.us/ICIP.aspx> for the public, NM State Governor, Tribal governments, legislators, local elected officials, local entities, and funding agencies to view.

Developing the Local Infrastructure Capital Improvement Plan



CITY OF HOBBS

RESOLUTION NO. 6708

A RESOLUTION APPROVING THE FISCAL YEAR 2020-2024 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).

WHEREAS, the City of Hobbs recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue strategic actions and objectives to achieve necessary project development; and

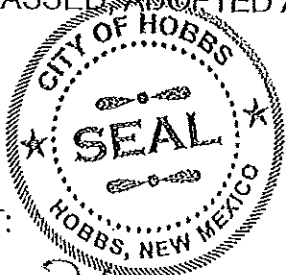
WHEREAS, this process contributes to local and regional efforts in project identification and selection in the short and long range capital planning efforts.

WHEREAS, on July 31, 2018, the City of Hobbs Planning Board conducted a Public Hearing and discussed the proposed capital improvement plan, and after due review and with recommendations for minor modifications, the Planning Board unanimously approved the draft plan and recommended approval by the City Commission.


NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

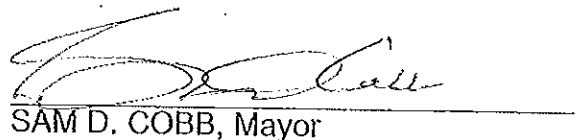
1. The City of Hobbs hereby adopts the attached Infrastructure Capital Improvements Plan, subject to availability of funds; and
2. The City intends that this Plan will be a working document and one of many steps toward improving rational, long range capital planning and budgeting for New Mexico's infrastructure.

PASSED, ADOPTED AND APPROVED this 20th day of August, 2018.



ATTEST:


JAN FLETCHER, City Clerk


SAM D. COBB, Mayor

**Fiscal Year 2020 – 2024
Local Infrastructure
Capital Improvement Plan
(ICIP)**



City of Hobbs

MAYOR

Sam D. Cobb

CITY COMMISSION

**Joseph D. Calderón, Mayor Pro Tem
Marshall Newman
Christopher Mills
Patricia A. Taylor
Roy Dwayne Penick
Don R. Gerth**

ACTING CITY MANAGER

Manuel Gomez



**CITY OF HOBBS
2020 - 2024 ICIP Project List
City Commission Recommendations
Top 5 Priority List**

- #1 WWRF Aerobic Digester Renovation**
- #2 Sewer Main Replacement Program**
- #3 Citywide Wireless Internet**
- #4 Community Housing Projects**
- #5 Drainage Master Plan**

CITY OF HOBBS
2021 ICIP Project List (For FY 2020 Legislature)

Planning Boards Recommendations
Top 10
2021 Priority List

- #1 Sewer Main Replacement/Joe Harvey Median / Basin Renovations*
- #2 Community Housing Projects*
- #3 Aerial Class A Pumper*
- #4 West Bender Widening Project & Drainage*
- #5 West Hobbs Industrial Park*
- #6 Ambulance*
- #7 West College Lane Realignment*
- #8 Street Resurfacing*
- #9 HIAP Sewer Extension (Utilities on Arterials)*
- #10 Drainage Master Plan*

Italicized indicates Commissions Top 5 Priority List from last year's ICIP.



ACTION ITEMS



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 5th, 2019

SUBJECT: Bid 1575-19 - Articulated Telescopic Aerial Lift (Bucket Truck)
DEPT. OF ORIGIN: Engineering Department / Traffic Division
DATE SUBMITTED: 7-16-19
SUBMITTED BY: Todd Randall, City Engineer / Les Velasquez, Traffic Supervisor

Summary:

The City of Hobbs has budgeted for the purchase of an Articulated Telescopic Aerial Lift (Bucket Truck) to replace the Bucket Truck (2009 with over 90,000 to 150,000 miles based on 2700 engine hrs) being used by the Traffic Department. The Traffic Dept. presently uses the Bucket Truck to service and maintain City owned street lights, traffic signal lights and overhead signs. The existing Bucket Truck has both mechanical and safety issues that need to be addressed. The new Bucket Truck will have additional safety features, which includes a Jib and Wench to assist on the lifting of traffic lights and signs and additional strobes and safety lighting to increase visibility to the public.

The current Bucket Truck would be transferred to the Building and Maintenance electricians after repairs and unit passes inspection. In addition, the current Bucket Truck will serve as back-up for Traffic Dept. and Parks. Dept. The City Garage sent out invitation to Bid #1575-19 to 5 vendors in and out of the state. 2 sealed bids were received back. The Traffic Department has budgeted \$125,000.00 for a new Aerial device for the FY19. The cost of the equipment plus added options, delivery and training provided is \$122,563.00 and has an estimated service life of 10+ years.

Table with 2 columns: Company, Total Bid Price. Rows include Utility Crane & Equipment Inc. (Arizona) at \$122,563.00 and Altec at \$139,061.00.

Fiscal Impact: Reviewed By: Finance Department

TRAFFIC DEPT.
Apparent Low Bidder: \$122,563.00 (Utility Crane & Equipment Inc.)
Budget Number: 01-0412-43003 (\$125,200.00)

Attachments:
Utility Crane & Equipment Inc. Bid

Legal Review: Approved As To Form: City Attorney

Recommendation:
Consideration and approval of Bid No. 1575-19 to Utility Crane & Equipment Inc. for total price of \$122,563.00

Approved For Submittal By:

Signatures of Department Director and City Manager

CITY CLERKS USE ONLY
COMMISSION ACTION TAKEN

Resolution No., Ordinance No., Approved, Other, Continued To, Referred To, Denied, File No.

Utility Crane & Equipment
8800 West Buckeye Road
Tolleson, AZ 85353
(866) 832-4831

INVITATION TO BID

BID NO. 1575-19

FURNISH (1) - 2019 ARTICULATED TELESCOPIC AERIAL DEVICE (BUCKET TRUCK)

City of Hobbs, New Mexico

Sealed bids will be received by the City of Hobbs, New Mexico, at the office of the Finance Director in City Hall, 200 E Broadway St, Hobbs, New Mexico 88240 until 3:00 p.m., June 4, 2019 to FURNISH (1)-2019 ARTICULATED TELESCOPIC AERIAL DEVICE (BUCKET TRUCK) as specified.

At the above time, bids will be publicly opened in Public Meeting Room B131 in the basement of City Hall and read aloud. Any bid received after the stated time will be returned unopened.

Copies of the specifications may be procured without charge from the office of the City Finance Director. If there are any questions regarding this bid contact Shelly Raulston, sraulston@hobbsnm.org or (575) 397-9244.

In case of ambiguity or lack of clearness in stating proposal prices the City of Hobbs, New Mexico, reserves the right to adopt the most advantageous thereof, or to reject any or all bids and waive irregularities.

CITY OF HOBBS, NEW MEXICO

Manny Gomez
Acting City Manager

Publication Date: May 5, 2019

INSTRUCTIONS TO BIDDERS

I. SUBMITTING BIDS

- A. Sealed bids will be received by the Finance Department, in accordance with the Bid Advertisement. Bidders shall use the bid form included with the specifications. Bid forms must bear the signature of the bidder to be considered. Pursuant to NMSA 1978, § 13-1-191.1 (2006), bidders shall complete the attached Campaign Contribution Disclosure form. Failure of bidders to complete bidding documents in accordance with all instructions provided is cause for the City of Hobbs to reject bids.
- B. Bids must be submitted in a sealed envelope with the outside marked: BID NO. 1575-19, FURNISH 1-ARTICULATED TELESCOPIC AERIAL DEVICE (BUCKET TRUCK).
- C. All bids shall be net. Do not include any taxes from which municipalities are exempt. Tax exemption certificates will be furnished, if needed.
- D. Resident/Veterans preference - pursuant to sections 13-1-21 & 13-4-2 NMSA 1978, bidders claiming preference must be certified prior to bid opening. Bidder's preference will be taken into consideration, only if the preference number/certificate is stated on the bid form on page 15.
- E. It is the bidder's responsibility to deliver his bid to the proper place and at the time designated. The fact that a bid was dispatched will not be considered. The time of bid opening is determined by the clock in the Meeting Room of City of Hobbs.
- F. Brand name and numbers are for reference only, equivalents will be considered. If bidding "Equivalent," Bidders must be prepared to furnish "Complete Data" upon request, preferably with bid to avoid delay in award.
- G. Specifications
1. Specifications on the bid are not meant to exclude any bidder or manufacturer. Where a brand name or equal is indicated, it is for the purpose of describing the standard of quality, performance and characteristics desired and is not intended to restrict competition.

2. Exceptions and/or alternatives to specifications and conditions of this bid shall be listed on a separate sheet of paper and attached to the bid. This sheet shall be labeled "Exceptions and/or Alternatives to Specifications and Conditions", and illustrative brochures and specifications shall be included. After examination and comparison of the specifications, the City of Hobbs reserves the right to reject any or all bids.
3. If any bidder is of the opinion that the specifications as written preclude him from submitting a bid, it is requested that his opinion be made known to the City of Hobbs, in writing, AT LEAST FIVE (5) DAYS PRIOR to the bid opening date.
- H. All vehicles to be 2019 models as stated in Detailed Specifications.

NON-COLLUSION: In signing this bid, the Vendor certifies he/she has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with this proposal submitted to the City of Hobbs.

- J. NON-DISCRIMINATION: Vendors doing business with the City of Hobbs must be in compliance with the Federal Civil Rights Act of 1964 and Title VII of the Act (Rev.1979), and the Americans with Disabilities Act of 1990, (Public Law 101-336)
- K. DEFAULT: The city reserves the right to cancel all or any part of this bid without cost to the City, if the Vendor fails to meet the provisions of this bid and, except as otherwise provided herein, to hold the Vendor liable for any excess cost occasioned by the City due to the Vendor's default. The Vendor shall not be liable for any excess cost if failure to perform the order arises out of causes beyond the control and without the fault or negligence of the vendor, such causes include, but are not restricted to, acts of God , the public enemy, acts of the State or Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of subcontractors due to any of the above, unless the City shall determine that the supplies or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the Vendor to meet the required scheduled delivery. The rights and remedies of the City provided in this paragraph shall not be exclusive and are in addition to any other rights not being provided by law or under this order.

II. SERVICES

- A. WARRANTY: The vendor agrees that the supplies or services furnished under this bid shall be covered by the most favorable commercial warranties the vendor gives to any customer for such supplies or services, and that the rights and remedies provided herein

shall extend to the City and are in addition to and do not limit any rights afforded to the City by any other clause of this bid. Vendor agrees to honor manufacturer's warranty.

The successful bidder shall provide in writing a receipt for all warranty repairs. Receipt must indicate the date of service, parts replaced and a specific detail of the type of repair(s).

- B. The proposed units to be furnished shall carry a minimum of 5 years - 75,000 miles bumper to bumper new vehicle warranty and service that is provided by the manufacturer and dealer. Successful bidder must have an established garage that has been in use for a minimum of one year and stocked with an adequate supply of parts for the proposed units. See chassis spec for Warranty Information . Unit warranty standard is one year see pricing page for additional warranty options
- C. **MANUALS:** The operator's manual, parts catalog, and technical manual shall be provided with each unit at the time of delivery. Manuals shall cover in detail, maintenance, operation, replacement parts and technical data to repair the equipment specified.
- D. The units offered under this bid shall be new, standard production model of the latest design in current production of the year that it was manufactured.

III. AWARD OF CONTRACT

- A. The City Commission of the City of Hobbs, New Mexico, reserves the right to waive irregularities in bids, and to reject any or all bids or portions thereof. They may award to the bidder whose bid is deemed to be in the best interest of the City of Hobbs.
- B. All bids shall remain open for sixty (60) days after the day of the bid opening.
- C. Alternate bids will be considered only if the bidder is successful on the base bid. Offers with two base bids will be disqualified. Base bid must be identified as prime bid.
- D. To preclude possible errors and/or misinterpretations, bid prices must be affixed legibly in ink, or typewritten. Corrections or changes must be signed or initialed by bidder prior to scheduled bid opening. Failure to do so will be just cause for rejection of bid.
- E. Bids may be withdrawn upon receipt of written request prior to scheduled bid opening for the purpose of making any corrections and/or changes. Such corrections must be properly identified and signed or initialed by bidder. Resubmitting must be prior to scheduled bid opening for consideration.

- F. After bid opening, no modifications on bid prices or other provisions of bids shall be permitted. A low bidder alleging a material mistake of fact, after bids have been opened, may be permitted to withdraw the bid upon written request prior to award at the discretion of the Finance Director.
- G. This bid will be awarded on a Total Bid basis or Per Line Item.
- H. City of Hobbs reserves the right to reduce or increase the number of units to be purchased upon notification to the successful bidder.

IV. DELIVERY

- A. Vehicles shall be delivered to the City of Hobbs Garage, 1200 S. 4th St., Hobbs, NM.
- B. Bidder will fill in the delivery time on the attached bid form.

V. PAYMENT

- A. The City of Hobbs requests one invoice following delivery of each order. Payment will be made within fifteen (15) days of acceptance of the equipment by the GENERAL SERVICES DEPARTMENT upon certification that all contract terms have been met.

VI. INSURANCE

- A. Successful bidder shall provide City with a Certificate of Liability Insurance including products and completed operations.

GENERAL: Bidder shall furnish one (1) ARTICULATED TELESCOPIC AERIAL DEVICE (BUCKET TRUCK) (estimated quantity). Units shall be a 2019 model.

MINIMUM SPECIFICATIONS:

Pickup Truck

See attached specification

1. Ford F550 XL
2. Engine, Gasoline, 385-500 HP, 405-434 lb-ft Torque.
3. Transmission, 6 Speed Automatic
4. 19,500 GVWR Cab & Chassis Dual Wheel Drive – 4X2
5. Limited Slip Differential on Rear Axles 4.88 Axle Ratio
6. Full Size Spare Tire & Jack
7. PTO Provisions Automatic
8. HD Vinyl 40/20/40 Split Bench Seat
9. Medium Earth Gray Interior
10. Oxford White Exterior

This section describes each of the STAMM MFG. Signaler ART-45-I Insulated major (standard) components.

11. PLATFORM – 42" X 66" Aluminium Platform with 24" door. Constructed of 1 ½" aluminium pipe schedule 40 bent at 6" radius for corner strength. Floor is aluminium diamond plate 3/16" with 4" kick plate. 40x86 Aluminum platform
12. PERSONNEL RESTRAINT SYSTEM_– A safety belt or harness and a lanyard are provided. The anchor for the lanyard is attached to the upper platform support. Comply
13. INDIVIDUAL LOWER CONTROLS_– Individual full-pressured controls at the turret actuate all boom functions. An emergency stop and a tool selector control are located at the upper controls. The lower control station is equipped with a selector valve to override the upper controls. Comply

14. SINGLE STICK UPPER CONTROL – The full-pressure single-stick upper control includes a safety trigger to prevent inadvertent operation. The lift movements correspond with control handle movements. Comply

15. HYDRAULIC PLATFORM ROTATOR – A hydraulic platform rotator, operated by a control lever, rotates the platform 180 degrees from one side of the outer/inner boom assembly, across the end-hung position, to the other side of the outer/inner boom assembly. Comply

16. HYDRAULIC PLATFORM LEVELLING – A master and slave cylinder controls platform levelling. The levelling system can be operated from the upper controls to adjust platform levelling, tilt the platform for clean out, or to ease the removal of an injured operator. Comply

17. OUTER/INNER BOOM ASSEMBLY – The outer/inner boom assembly includes an outer boom, telescopic inner boom, extension system, and hose assemblies. The outer boom consists of an 8 in. x 10 in. (203 mm x 254 mm) steel section and a 9 in. x 11 in. (229 mm x 279 mm) fiberglass section (Electro Gard) to maintain a 38 in. (0.97 m) insulation gap with the inner boom is fully retracted. The 6-7/8 in. x 8-7/8 in. (165 mm x 216 mm) rectangular fiberglass inner boom is housed within the outer boom. The inner boom can be easily removed and disassembled for service and inspection. The extension system consists of a hydraulic cylinder, two integral holding valves, and dual #50 roller chains housed entirely within the boom assembly. The hoses routed through the outer/inner boom assembly are nonconductive and fully contained within the boom assembly. Comply

18. The outer/inner boom assembly articulates from 25 degrees below horizontal to 85 degrees above horizontal. Articulated by a double acting cylinder that has two, integral holding valves, the outer/inner boom assembly is offset to one side to provide easy access to the platform. A boom support cradle and a boom tie down strap are included. Comply

19. LOWER BOOM WITH CHASSIS INSULATING SYSTEM – Each end of a high strength fiberglass insert (chassis insulating system) is installed over a rectangular 8 in. x 10 in. (203 mm x 254 mm) high strength steel section. The steel and fiberglass sections are bonded with pressure injected epoxy to fill any voids. After the epoxy cures, 16 bolts are installed to assure maximum strength. A compensation link with a fiberglass section, maintains the 12 in. (305 mm) insulation gap in all the boom positions. The double acting cylinder, with an integral holding valve, allows the lower boom to articulate from horizontal to 80 degrees above horizontal. The lower boom encloses a parallelogram linkage to maintain the knuckle at a constant angle to the turret. Comply

20. CYLINDERS – Both the upper and lower cylinders are a threaded head-cap design. The upper cylinder is equipped with two integral holding valves that prevent down creep and to lock the booms in position in the event of hose failure. The lower cylinder is equipped with one integral holding valve. **Comply**
21. TURRET – The turret wings are designed for strength and rigidity. The bearing cover is continuously welded to seal out moisture and prevent foreign materials from obstructing the turret rotation. The turret plate is machined to provide a flat surface to support the rotation bearing. **Comply**
22. CONTINUOUS ROTATION – Unrestricted rotation is accomplished by a hydraulically driven worm and spur gear with a shear ball rotation bearing. The critical bolts holding the lift to the rotation bearing and the rotation bearing to the pedestal are hex head cap screws. These critical bolts are torque seal marked to provide a quick means of detecting any turning of the bolt upon inspection. The eccentric ring backlash adjustment (gearbox pinion adjustment) is described in the “Adjustment” Section of the Service Manual. Also refer to drawing in the “Adjustment” section to set gear backlash. **Comply**
23. LUBRICATION – Non-lube bearings are used at most points of motion. The rotation bearing and extension chain require periodic lubrication. **Comply**
24. PEDESTAL – The pedestal is tubular with reinforced mounting plate. The top plate of the pedestal is 1-1/4 in. (32 mm) thick and machined flat to support the rotation bearing.
25. HYDRAULIC OIL RESERVOIR – A 17 gallon (64.41) hydraulic oil reservoir is built integral to the pedestal. The reservoir includes anti-splash baffles and two sight gauges for quick hydraulic fluid level checks. **Comply**
26. PAINT – The complete unit is primed and painted prior to assembly. White enamel paint. **Comply**
27. HOSES AND FITTINGS – The hoses routed through the booms are high pressure and nonconductive with swaged hose end fittings. Retainers separate the hoses inside the booms to prevent chafing and nylon sleeves are installed over hoses at points of movement. Reusable fittings can be installed if a hose is damaged. **Comply**
28. MASTER CONTROL – The master control energizes the upper and lower control circuits, including engine start/stop and optional two-speed throttle control. **Comply**
29. ENGINE START/STOP – The start/stop circuit has been designed so the lift cannot be operated unless the truck ignition switch is in the “RUN” position and

the master control is activated. This feature makes it difficult for unauthorized individuals to operate the lift when the truck is locked. An air cylinder at the upper controls and a toggle switch at the pedestal energize this system. **Comply**

- 30. MANUALS – Two operator’s manuals and two service manuals are included with each aerial lift. **Comply**
- 31. EMERGENCY POWER (standard)– The emergency hydraulic pump is driven by a DC motor, which is powered by the truck-engine battery. The system is connected in parallel with the main pump and is designed for non-continuous operation. An air cylinder at the upper controls and a toggle switch at the pedestal are used to energize the system. **Comply**
- 32. SET OF TOOL POWER PORTS (standard) - A set of power ports are installed at the platform to accommodate an open centre tool. **Single**
- 33. TOOL POWER AT THE GROUND CONTROLS (optional) – The hydraulic tools must be open-centre and operate satisfactorily at 2500 psi (176 kg/cm2) and 6 GPM (22.7 IPM). **Comply**
- 34. BODY – Standard recommended 11’ service body with a 4’ rear floor extension. Aluminium tread plate on top of compartments and standard shelving. Access step at rear. **See attached body spec to be provided**
- 35. Jib with hydraulic winch also require rear H-Type outrigger. **Comply**

DIMENSIONAL SPECIFICATIONS **Comply**

- 36. GENERAL SPECIFICATIONS - Based on 40 in (1.02 m) Frame Height
 - Horizontal Reach.....32 ft.
 - Standard Platform Capacity.....500 lbs.
- 37. Standard Pedestal
 - Height to Bottom of Platform.....40 ft.
 - Working Height.....45 ft.
 - Stowed Travel Height.....10 ft. 2 in. on 40”
 - Frame height Weight of Lift.....3,500 lbs.

- 38. Hydraulic System
 - Operating Pressure.....2700 psi 3000 PSI
 - Flow Rate.....6 gpm Comply
 - Filtration.....10 micron Return Comply
 -100 mesh Suction Comply
 - System Type.....Open Centre Comply
 - Power Source.....PTO Pump Comply

VEHICLE SPECIFICATIONS

- Recommended Cab to Rear.....84 in. Axle Dimension
- 39. Axle Ratings Recommended
 - GVWR.....19,500 lbs.
 - GAWR (Front).....7, 100 lbs. 7500
 - GAWR (Rear).....13,600 lbs.
 - Approximate Weight for Stability.....11,500 lbs.

Safety Lights

- 40. Light bar roof width with 16 LED's: Code 3 Federal Signal mounted on top of truck cab **Yellow and Blue.** ECCO Lightbar amber in the front blue in the back
- 41. LED Wig Wag Headlights. 3510A amber strobe mounted in Grille
Drilling into the headlight to install wig wag lights voids the warranty on the headlights.
- 42. Surface Mount LED Cluster Lights on both side tool boxes (minimum 4 lights on each tool box) and a minimum 4 lights Yellow and Blue on rear of truck (all lights need to strobe). 2 Ecco 3510A Amber Strobes mounted on sides of body both sides. 2 Ecco 3510A amber and 2 Ecco 3510B blue strobes mounted on the rear. All wired to the upfilter switch.

NOTES: Actual GVWR and GAWRs should be based on the weight and weight distribution of the chassis, body, lift, ballast (if required), accessories, and the desired payload.

INVITATION TO BID

FURNISH 1-ARTICULATED TELESCOPIC AERIAL DEVICE (BUCKET TRUCK).

Date: 6-4-2019, 2019

TO: The City of Hobbs, New Mexico

Bid of: Utility Crane & Equipment;

A) A Corporation under the laws of the State of Arizona; or

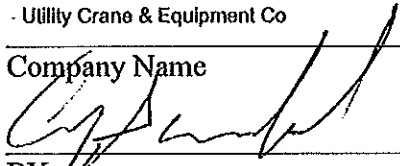
B) A partnership consisting of _____; or

C) An individual trading as _____.

The undersigned bidder, pursuant to the foregoing "Notice to Bidders", has carefully examined the instructions to Bidders, this bid form and the Detailed Specifications.

Resident Preference
Certification Number

Utility Crane & Equipment Co

Company Name


BY:

Craig S Mandel

Type or Print Name

8800 W Buckeye Rd.

Address

6202-393-4610

Telephone Number

Tolleson AZ 85353

City State Zip

NOTE: To be valid, bid must be signed. The signature of a corporation is its president, or an authorized vice president, attested by the secretary. A signature of a partnership must be a valid partner.

Do Not Return Invitation to Bid Form in Case of a "NO BID"

If applicable - bidder acknowledges receipt of the following AMENDMENT(S):

Amendment No: _____ Dated: _____ Amendment No.: _____ Date:

Amendment No: _____ Dated: _____ Amendment No.: _____ Date:

Utility Crane & Equipment
 8800 West Buckeye Road
 Tolleson, AZ 85353
 (866) 832-4831

FURNISH 1-ARTICULATED TELESCOPIC AERIAL DEVICE (BUCKET TRUCK).

Bid of Utility Crane & Equipment Bidders to furnish the following.
 Company Name

Recommended delivery time 90 days after notification of award

Vendor delivery time 325 days after notification of award.

ITEM NO.	EST QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	1	ARTICULATED TELESCOPIC AERIAL DEVICE (BUCKET TRUCK)	\$ <u>119,313.00</u>	\$ <u>119,313.00</u>
		TOTALS	\$ <u>119,313.00</u>	

NOTE: Tax and tire fees if applicable will be added at the time of invoice.

Additional Unit Warranties (Aerial Only)

1 additional year total 2 years \$1550.00

2 additional years 3 years total \$3250.00

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, § 13-1-191.1 (2006), any person seeking to enter into a contract with any state agency or local public body for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"Applicable public official" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"Campaign Contribution" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to either statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation expenses of a political committee that are paid by an organization that sponsors the committee.

"Family member" means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

"Pendency of the procurement process" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"Person" means any corporation, partnership, individual, joint venture, association or any other private legal entity.

"Prospective contractor" means a person who is subject to the competitive sealed

proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

“Representative of a prospective contractor” means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Name of Applicable Public Official: _____

Date Contribution(s) Made: _____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

Signature Date

Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Will W. [Signature] _____
Signature Date

President _____
Title (Position)

Resident Veterans Preference Certification

_____ (NAME OF CONTRACTOR) hereby certifies the following in regard to application of the resident veterans' preference to this procurement:

Please check one box only

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is less than \$3M allowing me the 10% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

"I agree to submit a report, or reports, to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 and ending on December 31, the following to be true and accurate:

"In conjunction with this procurement and the requirements of this business' application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, when awarded a contract which was on the basis of having such veterans preference, I agree to report to the State Purchasing Division of the General Services Department the awarded amount involved. I will indicate in the report the award amount as a purchase from a public body or as a public works contract from a public body as the case may be.

"I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime."

(Signature of Business Representative)*

(Date)

*Must be an authorized signatory for the Business.

The representations made in checking the boxes constitutes a material representation by the business that is subject to protest and may result in denial of an award or unaward of the procurement involved if the statements are proven to be incorrect.

NON-COLLUSION AFFIDAVIT

STATE OF Arizona)

City OF Tolleson)

Craig S Mandel (name) being first duly sworn, deposes and

says that he/she is (title) Sales Coordinator

of (organization) Utility Crane & Equipment Inc.

who submits herewith to the City of Hobbs, a bid/proposal:

That all statements of fact in such bid/proposal are true:

That said proposal/bid was not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;

That said proposer/bidder has not, directly or indirectly by agreement, communication or conference with anyone attempted to induce action prejudicial to the interest of the City of Hobbs, or of any proposer/bidder of anyone else interested in the proposed contract; and further,

That prior to the public opening and reading of bid/proposal, said bidder/proposer;

1. Did not directly or indirectly, induce or solicit anyone else to submit a false or sham proposal
2. Did not directly or indirectly collude, conspire, connive or agree with anyone else that said bidder or anyone else would submit a false or sham proposal, or that anyone should refrain from bidding or withdraw his/her proposals;
3. Did not in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the proposal price of said bidder or of anyone else, or to raise or fix any overhead, profit or cost element of their proposal price, or of that of anyone else;
4. Did not directly or indirectly, submit his proposed price or any breakdown thereof, or the contest thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository or to any member or agent thereof, or to any individual group of individuals, except that City of Hobbs, or to any person or persons who have a partnership or other financial interests with said proposer/bidder in his/her business.

By: [Signature]

Title: Sales Coordinator

SUBSCRIBED and sworn to before me this 30 day of May, 2019

Notary Public: [Signature]

My Commission Expires: July 31, 2020



RELATED PARTY DISCLOSURE FORM

(Bidders and Proposers only)

1. Are you indebted to or have a receivable from any member of the City of Hobbs Commissioners, administration officials, department heads, and key management supervisors with the City of Hobbs?

YES ___ NO

2. Are you, or any officer of your company related to any member of the City of Hobbs Commissioners, administration officials, department heads, key management supervisors of the City of Hobbs and have you had any of the following transactions since January 1, 2017 to which City of Hobbs was, is to be, a party?

Sales, Purchase or leasing of property? YES ___ NO

Receiving, furnishing of goods, services or facilities? YES ___ NO

Commissions or royalty payments? YES ___ NO

3. Does any member of the City Commission; administration officials, department heads, key management supervisors with the City of Hobbs, have any financial interest in your company whether a sole proprietorship, partnership, or corporation of any kind that currently conducts business with the City of Hobbs?

YES ___ NO

4. At any time from January 1, 2017 through the present, did you, your company, or any officer of your company have an interest in or signature authority over a bank account for the benefit of a member of the City Commission administration officials, department heads, key management supervisors with the City of Hobbs?

YES ___ NO

5. Are you negotiating to employ or do you currently employ any employee, officer, or family member of an employee or officer for the City of Hobbs?

6. Are you an employee of the City of Hobbs or a member of your family an employee of the City of Hobbs?

YES ___ NO

The answers to the foregoing questions are correctly stated to the best of my knowledge and belief.

Signature of Owner or Company President

William F. Ruel Date 5/30/19

(Print Name and Title):

William F. Ruel, President



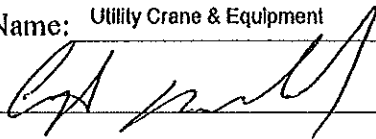
City of Hobbs
Certification Regarding Debarment, Suspension, Ineligibility and
Voluntary Exclusion

The Bidder/Proposer certifies, by submission of this bid/proposal, neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this submission of bid/proposal by any Federal, State or Local government. It further agrees by submitting this bid/proposal that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts and subcontracts. Where the bidder/proposer or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this bid/proposal submission

Failure to acknowledge the above conditions would render the Bid/Proposal non-responsive.

I acknowledge:

Company Name: Utility Crane & Equipment

Signature: 

Print Name Craig S Mandel



Quote
 Utility Crane Equipment
 City of Hobbs

Chad Welsh
 Commercial Account Manager
 Peoria Ford
 9130 West Bell Road
 Peoria, Arizona 85382
 Phone: 480-696-5930
 Email: cwelsh@peoriaford.com
 Fax: 480-393-5536

2020 Ford F550 Reg Cab XL 4x2 169"WB 84"CA CC 6.8L V10 Gas. See Attached specifications. Using Versalift CPA \$. 05/30/2019

MSRP	\$43,525.00	
Discount	\$9,587.20	
Sales Price	\$33,937.80	*
Aftermarket	\$0.00	
	\$0.00	
Estimated Trade Value	\$0.00	
Subtotal	\$33,937.80	
Sales Tax	\$0.00	With Valid Tax Exempt Form
Trade Payoff	\$0.00	
Lic Plate Fee	\$0.00	Estimated
MVD Misc.	\$0.00	
Tire Tax	\$7.00	
Doc Fee	\$0.00	With FIN# BA246
Total Amount Financed	\$33,944.80	*

* Includes BA246 CPA of \$6581.00 (Will need to verify 2020 CPA \$)

The rebate is in lieu of the factory interest rate, and using Ford Motor Credit Company to Finance.

Thank you for this opportunity to gain your business!

To place order, review for accuracy and fax back with signature and P.O. number (if applicable).

Signature: _____ Date: _____
 Printed Name: _____ P.O.#: _____



Peoria Ford
9130 W. Bell Rd., Peoria, Arizona, 853823700
Office: 623-977-8888
Fax: 623-877-8372

Customer Proposal

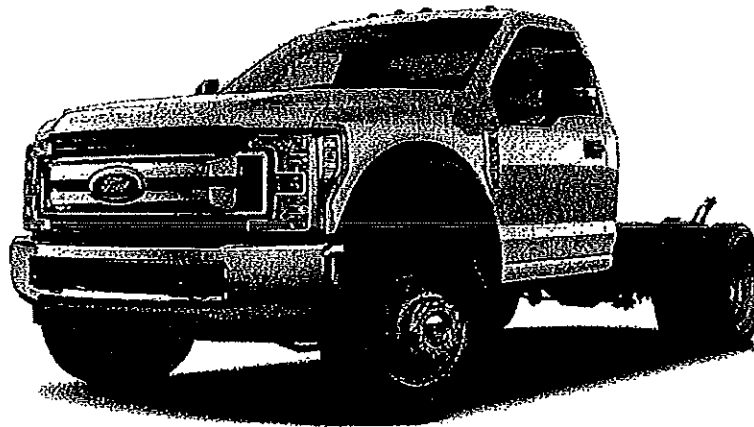
Prepared by:

Chad Welsh
Office: 623-977-8888

Date: 05/30/2019

Vehicle: 2019 F-550 Chassis XL
4x2 SD Regular Cab 169" WB DRW

Quote ID: UCEF5G2





Peoria Ford
9130 W. Bell Rd., Peoria, Arizona, 853823700
Office: 623-977-8888
Fax: 623-877-8372

2019 F-550 Chassis, Regular Cab
4x2 SD Regular Cab 169" WB DRW XL(F5G)
Price Level: 950 Quote ID: UCEF5G2

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Peoria Ford
 9130 W. Bell Rd., Peoria, Arizona, 853823700
 Office: 623-977-8888
 Fax: 623-877-8372

2019 F-550 Chassis, Regular Cab
 4x2 SD Regular Cab 169" WB DRW XL(F5G)
 Price Level: 950 Quote ID: UCEF5G2

Selected Options

Code	Description
Base Vehicle	
F5G	Base Vehicle Price (F5G)
Packages	
660A	Order Code 660A <i>Includes:</i> - Engine: 6.8L 3-Valve SOHC EFI NA V10 - Transmission: TorqShift 6-Speed Automatic (6R140) <i>Includes SelectShift.</i> - Wheels: 19.5" Argent Painted Steel - HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>
Powertrain	
99Y	Engine: 6.8L 3-Valve SOHC EFI NA V10
44P	Transmission: TorqShift 6-Speed Automatic (6R140) <i>Includes SelectShift.</i>
X8L	Limited Slip w/4.88 Axle Ratio
68M	GVWR: 19,500 lb Payload Plus Upgrade Package <i>Includes upgraded frame, rear-axle and low deflection/high capacity springs. Increases max RGAWR to 14,706. Note: See Order Guide Supplemental Reference for further details on GVWR.</i>
Wheels & Tires	
TGM	Tires: 225/70Rx19.5G BSW Traction (TGM) <i>Includes 4 traction tires on the rear and 2 A/P tires on the front. Optional spare is 225/70Rx19.5G BSW A/P.</i>
64Z	Wheels: 19.5" Argent Painted Steel
512	Spare Tire, Wheel & Jack Required in Rhode Island. <i>Excludes carrier.</i> <i>Includes:</i> - 6-Ton Hydraulic Jack
Seats & Seat Trim	
A	HD Vinyl 40/20/40 Split Bench Seat <i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>
Other Options	
PAINT	Monotone Paint Application
169WB	169" Wheelbase
67P	Extra Heavy-Duty Front End Suspension - 7,500 GAWR

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Peoria Ford
 9130 W. Bell Rd., Peoria, Arizona, 853823700
 Office: 623-977-8888
 Fax: 623-877-8372

2019 F-550 Chassis, Regular Cab
 4x2 SD Regular Cab 169" WB DRW XL(F5G)
 Price Level: 950 Quote ID: UCEF5G2

Selected Options (cont'd)

Code	Description
61J	<i>Includes upgraded front axle and max 7,500 lbs. Front Springs/GAWR rating for configuration selected. Incomplete vehicle package - requires further manufacture and certification by a final stage manufacturer.</i>
62R	6-Ton Hydraulic Jack Transmission Power Take-Off Provision <i>Includes transmission mounted live drive and stationary mode PTO.</i>
Emissions	
425	50-State Emissions System
Interior Colors	
AS_01	Medium Earth Gray
Primary Colors	
Z1_01	Oxford White
Fleet Options	
585_	Radio: AM/FM Stereo/MP3 (LPO) (Fleet) Requires valid FIN code. <i>Includes 4 speakers.</i> <i>Includes:</i> <i>- SYNC Communications & Entertainment System</i> <i>Includes enhanced voice recognition with 911 Assist, 4.2" LCD center stack screen, AppLink, 1 smart-charging USB port and steering wheel audio controls.</i>

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Peoria Ford
9130 W. Bell Rd., Peoria, Arizona, 853823700
Office: 623-977-8888
Fax: 623-877-8372

2019 F-550 Chassis, Regular Cab
4x2 SD Regular Cab 169" WB DRW XL(F5G)
Price Level: 950 Quote ID: UCF6G2

Selected Equipment & Specs

Dimensions

- * Exterior length: 254.8"
- * Exterior width: 80.0"
- * Wheelbase: 169.0"
- * Rear track: 74.0"
- * Rear tire outside width: 93.9"
- * Front legroom: 43.9"
- * Front hiproom: 62.5"
- * Passenger volume: 64.6cu.ft.
- * Maximum cargo volume: 11.6cu.ft.
- * Cab to axle: 84.0"
- * Exterior height: 81.7"
- * Front track: 74.8"
- * Turning radius: 24.2'
- * Min ground clearance: 8.3"
- * Front headroom: 40.8"
- * Front shoulder room: 66.7"
- * Cargo volume: 11.6cu.ft.

Powertrain

- * 288hp 6.8L SOHC 30 valve V-10 engine with SMPI
- * federal
- * Rear-wheel drive
- * Fuel Economy Cty: N/A
- * Transmission PTO provision
- * Recommended fuel : regular unleaded
- * TorqShift 6 speed automatic transmission with overdrive
- * Limited slip differential
- * Fuel Economy Highway: N/A

Suspension/Handling

- * Front Mono-beam non-independent suspension with anti-roll bar, HD shocks
- * Firm ride Suspension
- * Front and rear 19.5 x 6 argent steel wheels
- * Dual rear wheels
- * Rear DANA 130 rigid axle leaf spring suspension with anti-roll bar, HD shocks
- * Hydraulic power-assist re-circulating ball Steering
- * Front LT225/70SR19.5 GBSW AS rear LT225/70SR19.5 G BSW AT

Body Exterior

- * 2 doors
- * Black door mirrors
- * Trailer harness
- * Front and rear 19.5 x 6 wheels
- * Driver and passenger , manual folding door mirrors
- * Black bumpers
- * Clearcoat paint
- * 2 front tow hook(s)

Convenience

- * Manual air conditioning with air filter
- * Manual door locks
- * Manual telescopic steering wheel
- * 911 Assist emergency SOS
- * AppLink smart device integration
- * Front cupholders
- * Upfitter switches
- * Manual front windows
- * Manual tilt steering wheel
- * Day-night rearview mirror
- * Wireless phone connectivity
- * 2 1st row LCD monitors
- * Passenger visor mirror

Seats and Trim

- * Seating capacity of 3
- * 4-way driver seat adjustment
- * 4-way passenger seat adjustment
- * Front 40-20-40 split-bench seat
- * Manual driver lumbar support
- * Centre front armrest with storage

Entertainment Features

- * AM/FM stereo radio with radio data system
- * Steering wheel mounted radio controls
- * Streaming audio
- * SYNC external memory control
- * 4 speakers
- * Fixed antenna

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Peoria Ford
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 Office: 623-977-8888
 Fax: 623-877-8372

2019 F-550 Chassis, Regular Cab
 4x2 SD Regular Cab 169" WB DRW XL(F5G)
 Price Level: 950 Quote ID: UCEF5G2

Selected Equipment & Specs (cont'd)

Lighting, Visibility and Instrumentation

- * Halogen aero-composite headlights
- * Fully automatic headlights
- * Light tinted windows
- * Tachometer
- * Compass
- * Trip computer
- * Delay-off headlights
- * Variable intermittent front windshield wipers
- * Front reading lights
- * Oil pressure gauge
- * Outside temperature display
- * Trip odometer

Safety and Security

- * 4-wheel ABS brakes
- * 4-wheel disc brakes
- * Dual front impact airbag supplemental restraint system with passenger cancel
- * Safety Canopy System curtain 1st row overhead airbag supplemental restraint system
- * Manually adjustable front head restraints
- * Brake assist
- * Driveline traction control
- * Dual seat mounted side impact airbag supplemental restraint system
- * Manual door locks

Dimensions

General Weights

Curb.....	6,929 lbs.	GVWR.....	19,500 lbs.
Payload.....	12,750 lbs.		

Front Weights

Front GAWR.....	7,500 lbs.	Front curb weight.....	3,814 lbs.
Front axle capacity.....	7,500 lbs.	Front spring rating.....	7,500 lbs.
Front tire/wheel capacity.....	7,500 lbs.		

Rear Weights

Rear GAWR.....	14,706 lbs.	Rear curb weight.....	3,115 lbs.
Rear axle capacity.....	14,706 lbs.	Rear spring rating.....	15,000 lbs.
Rear tire/wheel capacity.....	15,000 lbs.		

Trailer Type

Harness.....	Yes	Trailer sway control.....	Yes
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General Trailering

5th-wheel towing capacity.....	20400 lbs.	Gooseneck towing capacity.....	20400 lbs.
Towing capacity.....	18500 lbs.	GCWR.....	28000 lbs.

Fuel Tank type

Capacity..... 40 gal.

Off Road

Min ground clearance..... 8 "

Interior cargo

Cargo volume.....	11.6 cu.ft.	Maximum cargo volume.....	11.6 cu.ft.
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Rear Frame

Height loaded.....	29 "	Height unloaded.....	34 "
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Powertrain

Engine Type

Block material.....	Iron	Cylinders.....	V-10
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Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Peoria Ford
 9130 W. Bell Rd., Peoria, Arizona, 853823700
 Office: 623-977-8888
 Fax: 623-877-8372

2019 F-550 Chassis, Regular Cab
 4x2 SD Regular Cab 169" WB DRW XL(F5G)
 Price Level: 950 Quote ID: UCEF5G2

Selected Equipment & Specs (cont'd)

Head material.....	Aluminum	Ignition.....	Spark
Injection.....	Sequential MPI	Liters.....	6.8L
Orientation.....	Longitudinal	Recommended fuel.....	Regular unleaded
Valves per cylinder.....	3	Valvetrain.....	SOHC
Engine Spec			
Bore.....	3.55"	Compression ratio.....	9.2:1
Displacement.....	415 cu.in.	Stroke.....	4.16"
Engine Power			
Output.....	288 HP @ 4,000 RPM	Torque.....	424 ft.-lb @ 3,000 RPM
Alternator			
Type.....	HD	Amps.....	240
Battery			
Amp hours.....	78	Cold cranking amps.....	750
Run down protection.....	Yes	Type.....	HD
Transmission			
Electronic control.....	Yes	Lock-up.....	Yes
Overdrive.....	Yes	Speed.....	6
Type.....	Automatic		
Transmission Gear Ratios			
1st.....	3.974	2nd.....	2.318
3rd.....	1.516	4th.....	1.149
5th.....	0.858	6th.....	0.674
Reverse Gear ratios.....	3.128		
Transmission Torque Converter			
Stall ratio.....	1.90		
Transmission Extras			
Driver selectable mode.....	Yes	Sequential shift control.....	SelectShift
Oil cooler.....	Regular duty	PTO provision.....	Yes
Drive Type			
Type.....	Rear-wheel		
Drive Feature			
Limited slip differential.....	Mechanical	Traction control.....	Driveline
Power take-off provision.....	Yes		
Drive Axle			
Ratio.....	4.88		
Exhaust			
Material.....	Stainless steel	System type.....	Single
Emissions			
CARB.....	Federal		
Fuel Economy			
Fuel type.....	Gasoline		

Driveability

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Peoria Ford
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 Office: 623-977-8888
 Fax: 623-877-8372

2019 F-550 Chassis, Regular Cab
 4x2 SD Regular Cab 169" WB DRW XL(F5G)
 Price Level: 950 Quote ID: UCEF8G2

Selected Equipment & Specs (cont'd)

Brakes

ABS.....4-wheel
 Type.....4-wheel disc
 ABS channels.....3
 Vented discs..... Front and rear

Brake Assistance

Brake assist..... Yes

Suspension Control

Ride..... Firm

Front Suspension

Independence... Mono-beam non-independent
 Anti-roll bar..... Regular

Front Spring

Type..... Coll
 Grade..... HD

Front Shocks

Type..... HD

Rear Suspension

Independence..... DANA 130 rigid axle
 Anti-roll bar..... Regular
 Type..... Leaf

Rear Spring

Type..... Leaf
 Grade..... HD

Rear Shocks

Type..... HD

Steering

Activation..... Hydraulic power-assist
 Type..... Re-circulating ball

Steering Specs

of wheels..... 2

Exterior

Front Wheels

Diameter..... 19.5" Width..... 6.00"

Rear Wheels

Diameter..... 19.5" Width..... 6.00"
 Dual..... Yes

Spare Wheels

Wheel material..... Steel

Front and Rear Wheels

Appearance..... Argent Material..... Steel

Front Tires

Aspect..... 70 Diameter..... 19.5"
 Sidewalls..... BSW Speed..... S
 Tread..... AS Type..... LT
 Width..... 225mm LT load rating..... G
 RPM..... 647

Rear Tires

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special focal pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Peoria Ford
 9130 W. Bell Rd., Peoria, Arizona, 863823700
 Office: 623-977-8888
 Fax: 623-877-8372

2019 F-550 Chassis, Regular Cab
 4x2 SD Regular Cab 169" WB DRW XL(F5G)
 Price Level: 950 Quote ID: UCFF5G2

Selected Equipment & Specs (cont'd)

Aspect..... 70
 Sidewalls..... BSW
 Tread..... AT
 Width..... 225mm
 RPM..... 645

Spare Tire

Mount..... Frame mounted

Wheels

Front track..... 74.8"
 Turning radius..... 24.2'
 Rear tire outside width..... 93.9"

Body Features

Front license plate bracket..... Yes
 Body material..... Aluminum
 Front tow hook(s)..... 2

Body Doors

Door count..... 2

Exterior Dimensions

Length..... 254.8"
 Body height..... 81.7"
 Axle to end of frame..... 47.2"
 Frame yield strength (psi)..... 50000.0
 Front bumper to Front axle..... 38.3"
 Front bumper to back of cab..... 123.7"

Diameter..... 19.5"
 Speed..... S
 Type..... LT
 LT load rating..... G

Type..... Full-size

Rear track..... 74.0"
 Wheelbase..... 169.0"

Front splash guards..... Yes
 Side impact beams..... Yes

Body width..... 80.0"
 Cab to axle..... 84.0"
 Frame section modulus..... 17.2cu.in.
 Frame rail width..... 34.2"
 Cab to end of frame..... 131.2"

Safety

Airbags

Driver front-impact..... Yes
 Overhead... Safety Canopy System curtain 1st row
 Passenger side-impact..... Seat mounted

Driver side-impact..... Seat mounted
 Passenger front-impact..... Cancellable

Seatbelt

Height adjustable..... Front

Seating

Passenger Capacity

Capacity..... 3

Front Seats

Split..... 40-20-40

Type..... Split-bench

Driver Seat

Fore/aft..... Manual
 Way direction control..... 4

Reclining..... Manual
 Lumbar support..... Manual

Passenger seat

Fore/aft..... Manual
 Way direction control..... 4

Reclining..... Manual

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Peoria Ford
 9130 W. Bell Rd., Peoria, Arizona, 853823700
 Office: 623-977-8888
 Fax: 623-877-8372

2019 F-550 Chassis, Regular Cab
 4x2 SD Regular Cab 169" WB DRW XL(F5G)
 Price Level: 950 Quote ID: UCFF562

Selected Equipment & Specs (cont'd)

Front Head Restraint			
Control.....	Manual	Type.....	Adjustable
Front Armrest			
Centre.....	Yes	Storage.....	Yes
Front Seat Trim			
Material.....	Vinyl	Back material.....	Vinyl
Convenience			
AC And Heat Type			
Air conditioning.....	Manual	Air filter.....	Yes
Audio System			
Radio.....	AM/FM stereo	Radio data system.....	Yes
Radio grade.....	Regular	Seek-scan.....	Yes
External memory control.....	SYNC		
Audio Speakers			
Speaker type.....	Regular	Speakers.....	4
Audio Controls			
Speed sensitive volume.....	Yes	Steering wheel controls.....	Yes
Voice activation.....	Yes	Streaming audio.....	Bluetooth yes
Audio Antenna			
Type.....	Fixed		
LCD Monitors			
1st row.....	2	Primary monitor size (inches).....	4.2
Convenience Features			
12V DC power outlet.....	2	Emergency SOS.....	911 Assist
Wireless phone connectivity.....	Bluetooth	Smart device integration.....	App link
Upfitter switches.....	Yes		
Door Lock Activation			
Type.....	Manual		
Instrumentation Type			
Display.....	Analog		
Instrumentation Gauges			
Tachometer.....	Yes	Oil pressure.....	Yes
Engine temperature.....	Yes	Transmission fluid temp.....	Yes
Engine hour meter.....	Yes		
Instrumentation Warnings			
Oil pressure.....	Yes	Engine temperature.....	Yes
Battery.....	Yes	Lights on.....	Yes
Key.....	Yes	Low fuel.....	Yes
Door ajar.....	Yes	Service interval.....	Yes
Brake fluid.....	Yes		
Instrumentation Displays			
Clock.....	In-radio display	Compass.....	Yes

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 Office: 623-977-8888
 Fax: 623-877-8372

2019 F-550 Chassis, Regular Cab
 4x2 SD Regular Cab 169" WB DRW XL(F5G)
 Price Level: 950 Quote ID: UCEF562

Selected Equipment & Specs (cont'd)

Exterior temp.....	Yes	Systems monitor.....	Yes
<i>Instrumentation Feature</i>			
Trip computer.....	Yes	Trip odometer.....	Yes
<i>Steering Wheel Type</i>			
Material.....	Urethane	Tilting.....	Manual
Telescoping.....	Manual		
<i>Front Side Windows</i>			
Window 1st row activation.....	Manual		
<i>Window Features</i>			
Tinted.....	Light		
<i>Front Windshield</i>			
Wiper.....	Variable intermittent		
<i>Rear Windshield</i>			
Window.....	Fixed		

Interior

<i>Passenger Visor</i>			
Mirror.....	Yes		
<i>Rear View Mirror</i>			
Day-night.....	Yes		
<i>Headliner</i>			
Coverage.....	Full	Material.....	Cloth
<i>Floor Trim</i>			
Coverage.....	Full	Covering.....	Vinyl/rubber
<i>Trim Feature</i>			
Gear shift knob.....	Urethane	Interior accents.....	Chrome
<i>Lighting</i>			
Dome light type.....	Fade	Front reading.....	Yes
Variable IP lighting.....	Yes		
<i>Storage</i>			
Front Beverage holder(s).....	Yes	Glove box.....	Locking
Illuminated.....	Yes	Instrument panel.....	Bin
Dashboard.....	Covered		
<i>Legroom</i>			
Front.....	43.9"		
<i>Headroom</i>			
Front.....	40.8"		
<i>Hip Room</i>			
Front.....	62.5"		
<i>Shoulder Room</i>			
Front.....	66.7"		

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Peoria Ford
9130 W. Bell Rd., Peoria, Arizona, 853823700
Office: 623-977-8888
Fax: 623-877-8372

2019 F-550 Chassis, Regular Cab
4x2 SD Regular Cab 169" WB DRW XL(F5G)
Price Level: 950 Quote ID: UCEF56Z

Selected Equipment & Specs (cont'd)

Interior Volume

Passenger volume..... 64.6 cu.ft.

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Prepared by: Chad Welsh Date: 05/30/2019



Peoria Ford
 9130 W. Bell Rd., Peoria, Arizona, 853823700
 Office: 623-977-8888
 Fax: 623-877-8372

2019 F-550 Chassis, Regular Cab
 4x2 SD Regular Cab 169" WB DRW XL(F5G)
 Price Level: 950 Quote ID: UCEF6G2

Warranty - Selected Equipment & Specs

Warranty

<i>Basic</i>		
Distance.....	36,000 miles	Months..... 36 months
<i>Powertrain</i>		
Distance.....	60,000 miles	Months..... 60 months
<i>Corrosion Perforation</i>		
Distance.....	Unlimited miles	Months..... 60 months
<i>Roadside Assistance</i>		
Distance.....	60,000 miles	Months..... 60 months

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VST-36/40-AP

Articulated Telescopic Aerial Device

PLATFORM ROTATION: 180° Hydraulic

JIB CAPACITY: Up to 1000 lbs.

WORKING HEIGHT: Up to 45' 4"

HORIZONTAL REACH: Up to 30' 2"



The **VERSALIFT** product line has grown to encompass models for every market. Whether it be a 29' man lift or a 180' material handler, there is a **VERSALIFT** to get the job done.

For more information

Versalift
254.399.2100
www.VERSALIFT.com

VST-36/40-AP

Articulated Telescopic Aerial Device



GENERAL SPECIFICATIONS

(based on a 40" frame)

	VST-36-AP	VST-40-AP
Horizontal Reach	26' 2" (8.0 m)	30' 2" (9.2 m)
Maximum Platform Capacity	500 lbs. (272 kg)	500 lbs. (272 kg)
Platform Rotation	180°	180°
Maximum Jib Capacity	1000 lbs. (454 kg)	1000 lbs. (454kg)

HEIGHT WITH STANDARD PEDESTAL

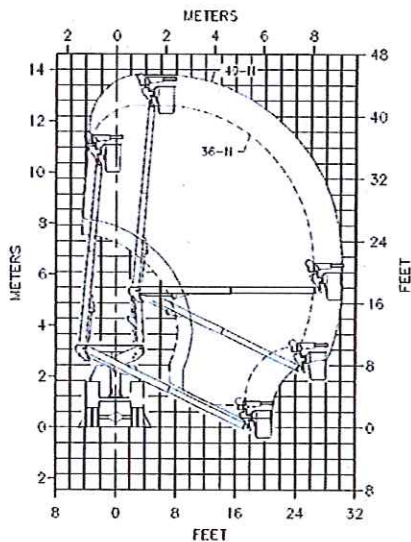
Height to Bottom of Platform	36' 4" (11.1 m)	40' 4" (12.3 m)
Working Height	41' 4" (12.6 m)	45' 4" (13.8 m)
Stowed Travel Height	10' 6" (3.2 m)	10' 6" (3.2 m)

BOOM ACTION

Outer/Inner Boom Articulation	-25° to +85°	-25° to +85°
Inner Boom Extension	79" (2.0 m)	103" (2.6 m)
Lower Boom Articulation	0 to 87°	0 to 87°
Rotation	360°	360°

VEHICLE REQUIREMENTS

Cab to Axle (minimum)	60" (1.5 m)	84" (2.14 m)
GVWR	17,500 lbs. (7,940 kg)	17,500 lbs. (7,940 kg)



NOTE:

- Specifications might vary without prior notification
- Required GVWR can vary significantly with chassis, lift mounting location, service body, accessories, and desired payload

OPTIONS:

- Auxiliary Outriggers
- Second Set of Tool Power Ports
- Lifting Eye
- Backup Pump
- Two-Speed Manual Throttle Control
- Hydraulic Jib Pole Extension
- Various Pedestal Heights
- Hydraulic Jib/Winch (Reduces Platform Capacity 100 lbs.)



OWNER'S WARRANTY

The Versalift Aerial Platform Lift is engineered and designed to perform as stated on published specifications. Only quality material and workmanship are used in the manufacture of this product. With proper installation, regular maintenance, and periodic repair service, the equipment will provide excellent service.

Those parts of the Versalift that are manufactured by Time Manufacturing Company are warranted for one full year from date of purchase. Structural components will carry a lifetime warranty for defects in material and workmanship which existed at the time of initial delivery, wear components are not covered by this statement. This warranty is issued only to the original purchaser and promises that Time Manufacturing Company manufactured products are free from defects in material and factory workmanship when properly installed, serviced, and operated under normal conditions, according to the manufacturer's instructions.

Manufacturer's obligation under this warranty is limited to correcting without charge at its factory any part or parts thereof which shall be returned to its factory or one of its Authorized Service Stations, transportation charges prepaid, within one year after being put into service by the original user, and which upon examination shall disclose to the Manufacturer's satisfaction to have been originally defective. Correction of such defects by repair to, or supplying of replacements for defective parts, shall constitute fulfillment of all obligations to original user.

This warranty shall not apply to any of the Manufacturer's products which must be replaced because of normal wear, which have been subject to misuses, negligence or accident, or which shall have been repaired or altered outside of the Manufacturer's factory (unless authorized by the Manufacturer in writing), products which have not been maintained and operated in accordance with Time Manufacturing Company's operators, maintenance manuals and bulletins, products which are repaired without using original Time Manufacturing Company parts. This limited warranty does not cover transportation fees and/or consumables used for the repair.

Manufacturer shall not be liable for loss, damage, or expense directly or indirectly from the use of its product or from any cause.

The above warranty supersedes and is in lieu of all other warranties, expressed or implied, and of all other liabilities or obligations on part of Manufacturer. No person, agent, or dealer is authorized to give any warranties on behalf of the Manufacturer or to assume for the Manufacturer any other liability in connection with any of its products unless made in writing and signed by an officer of the Manufacturer.





CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 5, 2019

SUBJECT: CONSIDERATION TO APPROVE A DEVELOPMENT AGREEMENT BETWEEN VIA REAL ESTATE, LLC, AND THE CITY OF HOBBS CONCERNING INSTALLATION OF PUBLIC INFRASTRUCTURES.

DEPT. OF ORIGIN: Planning Department
DATE SUBMITTED: July 31, 2019
SUBMITTED BY: Kevin Robinson - Planning Department

Summary: The City of Hobbs is proposing to enter into a Development Agreement with VIA Real Estate, LLC, concerning the installation of public infrastructures. The development of property, per MC 16.12.040, requires that the permit application must contain plans for the complete construction of all of the required improvements within the abutting right-of-way to the property, including City utilities, paved streets, sidewalks, curbing, and traffic signals if applicable. The development agreement is concerning the development of public infrastructures serving property located northwest of Snyder, a designated Major Collector, and North Marland Boulevard, a designated Major Arterial. The DA attached hereto and made part of this Resolution requires the Developer to construct all of the required public infrastructures in lieu of a fair share assessment, however extension of the public infrastructures adjacent to the northern property boundary, being a 6" waterline terminating in a Fire Hydrant, shall be subject to fair share reimbursement of 1/2 the actual cost or \$5,700 whichever is less. The Developer shall submit to the municipality a stamped plan set for the entirety of the public infrastructures and after receipt of the Engineer of Records Certification Letter as to installation the municipality shall reimburse the Developer the fair share cost of the northern fire line; being 50% of the approved Engineer of Records certified invoices or \$5,700.00 whichever is less. The City of Hobbs Planning Board recommended approval of the Development Agreement at the special meeting held on July 31, 2019 by a vote of 6 to 0.

Fiscal Impact:

Reviewed By: [Signature]
Finance Department

The positive impact of the new development from GRT collections and monthly utility bills should offset any expenses that the City will incur from the maintenance responsibility of the subject infrastructure.

Attachments: Resolution, Development Agreement and attachments.

Legal Review:

Approved As To Form: [Signature]
City Attorney

Recommendation:

Staff recommends consideration of approval of the Development Agreement.

Approved For Submittal By:

[Signature]
Department Director
[Signature]
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6831

A RESOLUTION TO APPROVE A DEVELOPMENT AGREEMENT BETWEEN VIA REAL ESTATE, LLC, AND THE CITY OF HOBBS CONCERNING INSTALLATION OF PUBLIC INFRASTRUCTURES.

WHEREAS, the City of Hobbs is proposing to enter into a Development Agreement with VIA Real Estate, LLC, concerning the installation of public infrastructures; and

WHEREAS, the aforementioned Development Agreement requires the Developer to construct all of the required public infrastructures serving property located northwest of Snyder, a designated Major Collector, and North Marland Boulevard, a designated Major Arterial; and

WHEREAS, Developer shall submit to the municipality a stamped plan set for the entirety of the public infrastructures and after receipt of the Engineer of Records Certification Letter as to installation the municipality shall reimburse the Developer the fair share cost of the northern fire line; being 50% of the approved Engineer of Records certified invoices or \$5,700.00 whichever is less, said agreement being in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

1. The City of Hobbs hereby approves the Development Agreement, which is attached hereto and made a part of this Agreement as Exhibit #1 and the Mayor, and/or his designee, is hereby authorized to execute the Agreement.
2. That City staff and officials are authorized to do any and all deeds to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 5th day of August, 2019.

Sam D. Cobb, Mayor

ATTEST:

Jan Fletcher, City Clerk

INFRASTRUCTURE DEVELOPMENT AGREEMENT

THIS AGREEMENT, made and entered into this 18 day of July, 2019, by and between the **CITY OF HOBBS, NEW MEXICO**, a New Mexico Municipal Corporation, with a mailing address of 200 E. Broadway, Hobbs, New Mexico 88240 (referred to herein as the "**City**"); and **VIA Real Estate, LLC, a Wyoming limited liability company**, with a mailing address of 13105 Dover Avenue, Lubbock, Texas 79424 (referred to herein as "**Developer**").

RECITALS:

WHEREAS, Developer seeks to locate a new commercial enterprise (the "**Development**") on property located within the city limits of the City of Hobbs, New Mexico at the northwest corner of Snyder, a Major Collector, and North Marland Boulevard, a Major Arterial, (the "**Developer Property**"). The Development requires municipal Infrastructure Improvement to be extended adjacent to the western and northern property line of the Development Property, including, but not limited to, water and alleyway upgrades (collectively referred to herein as "**Public Infrastructure Improvements**"), as well as the construction of sidewalks adjacent to the public right of ways as per MC 12.08.040. Said Infrastructure Improvements are required per Municipal Code at time of subdivision and/or development in order to assure availability of public infrastructures for adjacent properties; and

WHEREAS, the property north of the proposed development, is likely to develop in the near future and would receive fair share beneficial use, and pay fair share assessments, of installed public infrastructures when such development occurs. Therefore, it has been agreed upon by the City and the Developer that the Developer will construct, or cause to be constructed, at Developers sole expense, the entirety of the required Infrastructure Improvements required for the Development in lieu of a fair share utility line assessment, and the City shall reimburse the Developer a fair share amount of ½ the actual costs or \$5,700.00 whichever is less for the 6" water line extension located adjacent to the northern property line. The Developer shall be responsible for sole expense of the fire hydrant assembly.

NOW, THEREFORE, the parties, in consideration of the promises and mutual obligations set forth herein, and other good and valuable consideration, hereby agree as follows:

1. The Developer, at its sole cost and expense, shall design, or cause to be designed, construction plans for the Public Infrastructure Improvements required for the entirety of the site, with notations therein as to Infrastructure to be installed per this agreement, being a fully dedicated and developed public alleyway containing a 6" looped public waterline located adjacent to the western property line and a 6" public waterline terminating in a fire hydrant located within a dedicated 10' surface and sub-surface public easement adjacent to the northern property line. Developer shall submit the proposed construction drawings and specifications for the Developer Improvements to the City for review and approval.
2. Upon approval of the construction plans the Developer, at its sole cost and expense, shall construct, or cause to be constructed, the Public Infrastructure Improvements per the Approved Planset and this agreement. The Developer shall employ the services of a registered New Mexico Civil Engineer who shall certify the installation of the public infrastructure as to compliance with the planset and City of Hobbs Standards prior to municipal acceptance.
3. Responsibilities of the parties hereto are as follows:
 - A. The Developer shall:
 - 1) Comply with all applicable Federal, state and local laws and regulations as they relate to the Developer Improvements.
 - 2) Grant and record an exclusive subsurface public infrastructure permanent easement for any public infrastructures installed upon Developer's property.

- 3) Provide a letter of certification to the City from the Engineer of Record for all items pertaining to the Public Infrastructure Improvements.

B. The City shall:

- 1) Review for compliance and approve any compliant civil plan set submitted for the installation of the required public infrastructures.
- 2) Upon receipt of the Engineer of Record Certification of Compliance and recordation of the public infrastructure easements, the City shall reimburse the Developer an amount of ½ the actual costs or \$5,700.00 whichever is less for the 6" water line extension located adjacent to the northern property line. The Developer shall be responsible for sole expense of the fire hydrant assembly.

5. All notices given pursuant to or in connection with this Agreement shall be made in writing and posted by regular mail, postage prepaid, to the City, ATTN: Planning Department, 200 E. Broadway, Hobbs, NM 88240; to Developer, ATTN: Jordan Merchant, 13105 Dover Avenue, Lubbock, Texas 79424, or to such other address as requested by either party. Notice shall be deemed to be received on the fifth day following posting.

6. This Agreement may be executed in one or more identical counterparts, and all counterparts so executed shall constitute one agreement which shall be binding on all of the parties. Signed counterparts of this Agreement may be delivered by facsimile and by scanned .pdf image, each of which shall have the same force and effect as an original signed counterpart; provided, that, after a request by any party hereto for such original signed counterpart, each party hereto uses commercially reasonable efforts to deliver to each other party hereto original signed counterparts as soon as possible thereafter.

7. Representations of City.

- A. City is a duly organized and validly existing municipal corporation under the laws of the State of New Mexico with full municipal power to enter into this Agreement and to carry out the terms, conditions and provisions hereof. All requisite actions, judicial or otherwise, required to be taken for City to validly enter into this Agreement have been taken.
- B. City will continue review and processing of the development plans, and forthcoming building permit application in a forthright manner and with due diligence.

8. Representations of Developer.

To the best knowledge of Developer, there is no litigation, proceeding or governmental investigation, either pending or threatened, in any court, arbitration board or administrative agency against or relating to Developer to prevent or impede the consummation of this Agreement by Developer.

9. Breach.

- A. The following events constitute a breach of this Agreement by Developer:

- 1) Developer's failure to materially perform or comply with any of the terms, conditions or provisions of this Agreement.

- B. The following events constitute a breach of this Agreement by City:

- 1) City's failure to materially perform or comply with any of the terms, conditions or provisions of this Agreement.

10. Remedies Upon Breach.

A. Any party may sue to collect any and all damages that may accrue by virtue of the breach of this Agreement.

B. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement.

16. Governing Laws. This Agreement shall be governed by the laws of the State of New Mexico. Jurisdiction and venue relating to any litigation or dispute arising out of this Agreement shall be in the District Court of Lea County, New Mexico, only. If any part of this contract shall be deemed in violation of the laws or Constitution of New Mexico, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.

17. Termination. This Agreement shall be terminated upon the completion of all installation and construction defined herein or 365 days from ratification of this agreement, whichever occurs first.

18. Severability. If any part of this contract shall be deemed in violation of the laws or Constitution of New Mexico or to be invalid for any other reason, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.

19. Entire Agreement. This Agreement constitutes the entire agreement among and between City and Developer and there are no other agreements or understandings, oral or otherwise, between the parties on the issues defined herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

CITY:

CITY OF HOBBS

Sam D. Cobb - Mayor

Date: _____

DEVELOPER:

VIA Real Estate, LLC, a Wyoming limited liability company

By: 
Derrick Merchant, Authorized Signatory

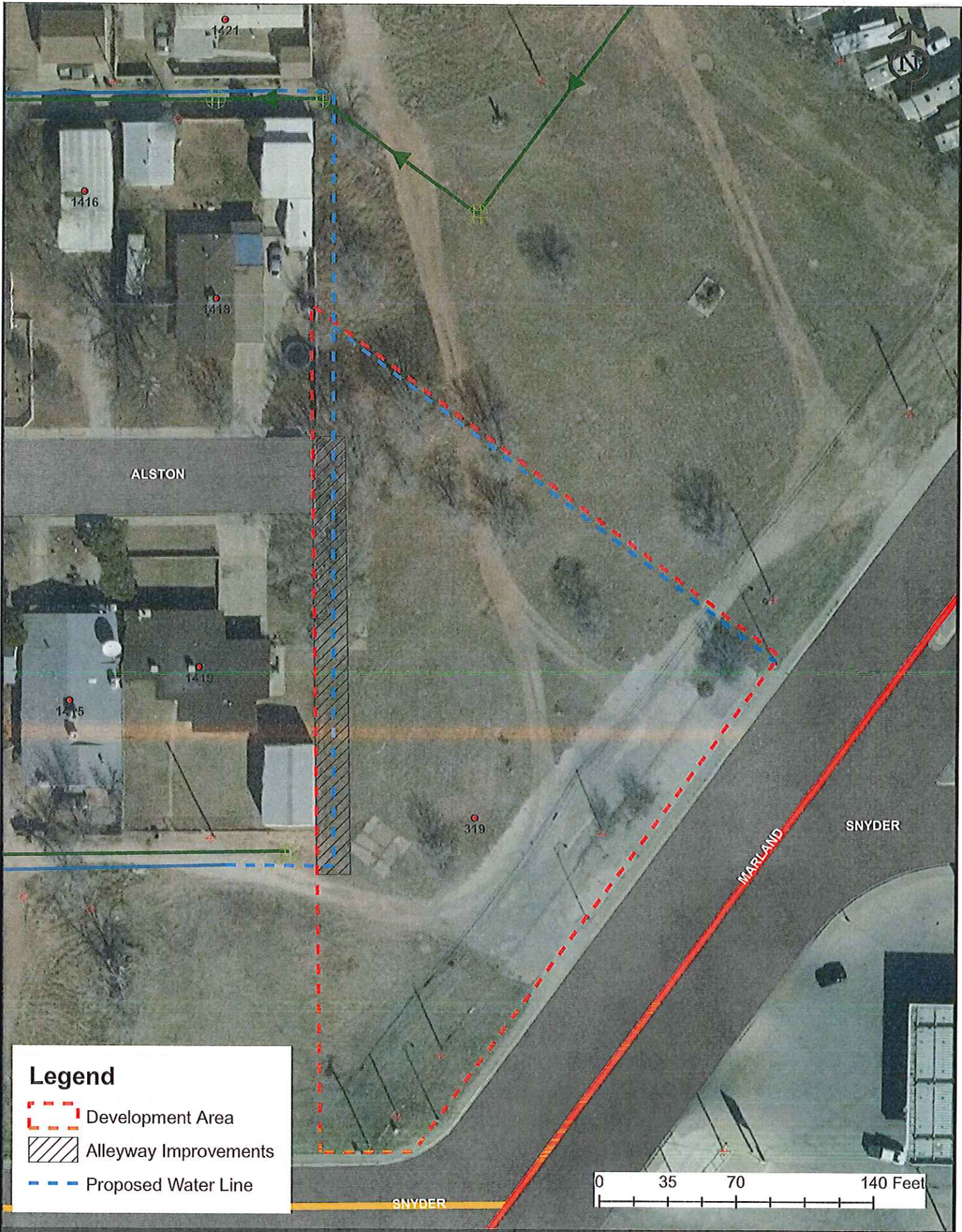
Date: 7-18-19

ATTEST:




Jan Fletcher, City Clerk

APPROVED AS TO FORM:

Efren Cortez, City Attorney



Legend

-  Development Area
-  Alleyway Improvements
-  Proposed Water Line

0 35 70 140 Feet



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 5, 2019

SUBJECT: CONSIDERATION TO APPROVE A DEVELOPMENT AGREEMENT BETWEEN RETAIL SOUTHWEST DEVELOPMENT, LLC, AND THE CITY OF HOBBS CONCERNING INSTALLATION OF PUBLIC INFRASTRUCTURES.

DEPT. OF ORIGIN: Planning Department
DATE SUBMITTED: July 31, 2019
SUBMITTED BY: Kevin Robinson - Planning Department

Summary: The City of Hobbs is proposing to enter into a Development Agreement with Retail Southwest Development, LLC, concerning the installation of public infrastructures. The development of property, per MC 16.12.040, requires that the permit application must contain plans for the complete construction of all of the required improvements within the abutting right-of-way to the property, including City utilities, paved streets, sidewalks, curbing, and traffic signals if applicable.

Fiscal Impact:

Reviewed By: [Signature] Finance Department

The positive impact of the new development from GRT collections and monthly utility bills should offset any expenses that the City will incur from the maintenance responsibility of streets, water and sewer lines.

Attachments: Resolution, Development Agreement and attachments.

Legal Review:

Approved As To Form: [Signature] City Attorney

Recommendation:

Staff recommends consideration of approval of the Development Agreement.

Approved For Submittal By:

[Signature] Department Director

[Signature] City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6832

A RESOLUTION TO APPROVE A DEVELOPMENT AGREEMENT BETWEEN RETAIL SOUTHWEST DEVELOPMENT, LLC, AND THE CITY OF HOBBS CONCERNING INSTALLATION OF PUBLIC INFRASTRUCTURES.

WHEREAS, the City of Hobbs is proposing to enter into a Development Agreement with Grimes Land Co., concerning the installation of public infrastructures; and

WHEREAS, the aforementioned Development Agreement requires the Developer to construct all of the required public infrastructures for a proposed development to be located southeast of the projection of Magnolia and Lovington Highway; and

WHEREAS, the Municipality shall design and produce construction plans for the projection of Magnolia and Developer shall cost share 50/50 for the pro rata portion within the development area.

WHEREAS, The Developer shall submit to the municipality written certification from the Engineer of Record as to plan set compliance of all installed public infrastructure thereafter the Municipality shall reimburse Developer an amount equal to ½ of the actual cost of all approved invoices for the municipal infrastructure improvements not to exceed \$207.00 per center line lineal footage of the installed public roadway, said agreement being in the best interest of the City.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

1. The City of Hobbs hereby approves the Development Agreement, which is attached hereto and made a part of this Agreement as Exhibit #1 and the Mayor, and/or his designee, is hereby authorized to execute the Agreement.
2. That City staff and officials are authorized to do any and all deeds to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 5th day of August, 2019.

Sam D. Cobb, Mayor

ATTEST:

Jan Fletcher, City Clerk

**INFRASTRUCTURE DEVELOPMENT AGREEMENT
MAGNOLIA PROJECTION**

THIS AGREEMENT, made and entered into this ___ day of _____ 2019, between the City of Hobbs, New Mexico, a New Mexico Municipal Corporation, (hereafter called the "City"); and Retail Southwest Development, LLC a New Mexico limited liability company, or its assigns (hereafter called "Developer").

RECITALS:

WHEREAS, "Developer" has decided to locate a new commercial enterprise on property located southeast of the intersection of the projection of Magnolia, a classified Major Collector, and the Lovington Highway, which is within the City limits of the City of Hobbs, and the development requires municipal infrastructure to be extended from the Lovington Highway to the north east property corner of the development, said infrastructure to include sewer, roadway improvements, sidewalk, curb and gutter; and

WHEREAS, "Developer's" fair share beneficial use would be for that southern half of the required municipal infrastructure adjacent to developers northern property boundary extending from the intersection of Lovington Highway to the northeastern property corner; and

WHEREAS, infrastructure improvements would also be required at the time of development for the properties located north of the projection of Magnolia and the municipality would be better served by the simultaneous installation of all required infrastructure. Therefore, it has been determined by City and agreed by Developer that Developer shall install the required infrastructure at the time of development to the northeastern property corner of the development as a Major Collector with all required municipal utilities. Upon dedication and acceptance by the City, the City shall reimburse developer ½ of the actual cost of the approved infrastructures not to exceed \$207.00 per centerline lineal foot.

NOW, THEREFORE, in consideration of the above premises, the parties hereby agree as follows:

1. The Developer shall upon final acquisition of the proposed sale property (estimated 8 acres +/-) within the proposed developments boundaries, replat all parcels into three tracts and dedicate that portion required for the projection of Magnolia, being 80' adjacent to the SWNE property line and 40' adjacent to the northern property line. The Developer shall assure that any and all appurtenances located within the dedicated area shall be removed or relocated at Developers expense.
2. The City shall design or cause to be designed construction plans for the projection of Magnolia from the intersection of Lovington Highway to the northeast property corner of the developer's holdings. Said plans to include all municipal infrastructures; sewer, water and roadway improvements. Cost share of the design\construction plans to be on a pro rata basis as per the development percentages.
3. The Developer shall construct or cause to be constructed, municipal infrastructure improvements for that portion of the projection of Magnolia adjacent to the Developers development area during development of the property, as per the approved plan set.
4. The City shall pay unto the Developer upon completion of all municipal infrastructure improvements and written certification from the Engineer of Record as to plan set compliance an amount equal to ½ of the actual cost of all approved invoices for the municipal infrastructure improvements not to exceed \$207.00 per center line lineal footage of the installed public roadway.
5. The Developer shall provide to the City a Traffic and Signal Warrant Study for the intersection of Magnolia and Lovington Highway. If a signal is warranted per the study and the New Mexico Department of Transportation approves the proposed location, Developer shall pay \$150,000.00 to the City as a fair share

contribution for the placement thereof. Upon receipt of Developers fair share contribution for the Traffic Signal, the City shall construct or cause to be constructed a traffic signal in the specified location to coincide with the completion of the projection of Magnolia.

6. Responsibilities of the parties hereto are as follows:

A. The Developer shall:

- 1) Install and pay for installation of all municipal infrastructures within the dedicated R.O.W. of the projection of Magnolia adjacent to the development area.
- 2) Pay for all costs for on site development pursuant to City policies including; building, landscaping, fire code, etc. for the remainder of the construction.
- 3) Pay for and provide to the City a Traffic and Signal Warrant Study for the intersection of Magnolia and Lovington Highway. If a signal is warranted per the study and the New Mexico Department of Transportation approves the proposed location, Developer shall pay \$150,000.00 to the City as a fair share contribution for the placement thereof.

B. The City shall:

- 1) Design or cause to be designed construction plans for the projection of Magnolia from the intersection of Lovington Highway to the north east property corner of the development site. Said plans shall denote that portion to be constructed by the developer during development. Cost share of the design\construction plans to be on a pro rata basis as per the final development percentages.
- 2) Reimburse unto the Developer upon completion of all municipal infrastructure improvements and written certification from the Engineer of Record as to plan set compliance an amount equal to ½ of the actual cost of all approved invoices for the municipal infrastructure improvements not to exceed \$207.00 per center line lineal footage of the installed public roadway.
- 3) If warranted by the Traffic and Signal Warrant Study for the intersection of Magnolia and Lovington Highway provided to the City by Developer and upon receipt of \$150,000.00 by the Developer for the fair share contribution for the placement thereof. The City shall construct or cause to be constructed a traffic signal in the specified location to coincide with the completion of the projection of Magnolia.

7. All notices given pursuant to or in connection with this Agreement shall be made in writing and posted by regular mail, postage prepaid, to the City, ATTN: Planning Department, 200 E. Broadway, Hobbs, NM 88240; to Developer – Retail Southwest Development, LLC c/o Josh Skarsgard 8220 San Pedro NE, Suite

500 Albuquerque, New Mexico 87113, or to such other address as requested by either party. Notice shall be deemed to be received on the fifth day following posting.

8. This Agreement may be executed in one or more identical counterparts, and all counterparts so executed shall constitute one agreement which shall be binding on all of the parties.

9. Representations of City.

A. City is a duly organized and validly existing municipal corporation under the laws of the State of New Mexico with full municipal power to enter into this Agreement and to carry out the terms, conditions and provisions hereof.

B. City will continue review and processing of the development plans, and forthcoming building permit application in a forthright manner and with due diligence.

10. Representations of Developer.

To the best knowledge of Developer, there is no litigation, proceeding or governmental investigation either pending or threatened in any court, arbitration board or administrative agency against or relating to Developer to prevent or impede the consummation of this Agreement by Developer.

11. BREACH

A. The following events constitute a breach of this Agreement by Developer:

Developer's failure to perform or comply with any of the terms, conditions or provisions of this Agreement.

B. The following events constitute a breach of this Agreement by City:

City's failure to perform or comply with any of the terms, conditions or provisions of this Agreement.

12. REMEDIES UPON BREACH.

A. Any party may sue to collect any and all damages that may accrue by virtue of the breach of this Agreement.

B. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement.

13. GOVERNING LAWS. This Agreement shall be governed by the laws of the State of New Mexico. Jurisdiction and venue relating to any litigation or dispute arising out of this Agreement shall be in the District Court of Lea County, New Mexico, only. If any part of this contract shall be deemed in violation of the laws or

Constitution of New Mexico, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.

14. TERMINATION. This Agreement shall be terminated upon the completion of all installation and construction defined herein or 550 from ratification.

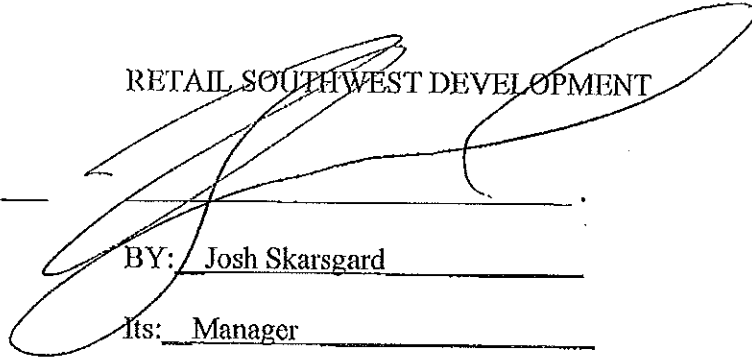
15. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement among and between City and Developer and there are no other agreements or understandings, oral or otherwise, between the parties on the issues defined herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

CITY OF HOBBS

RETAIL SOUTHWEST DEVELOPMENT

Sam D. Cobb - Mayor



BY: Josh Skarsgard

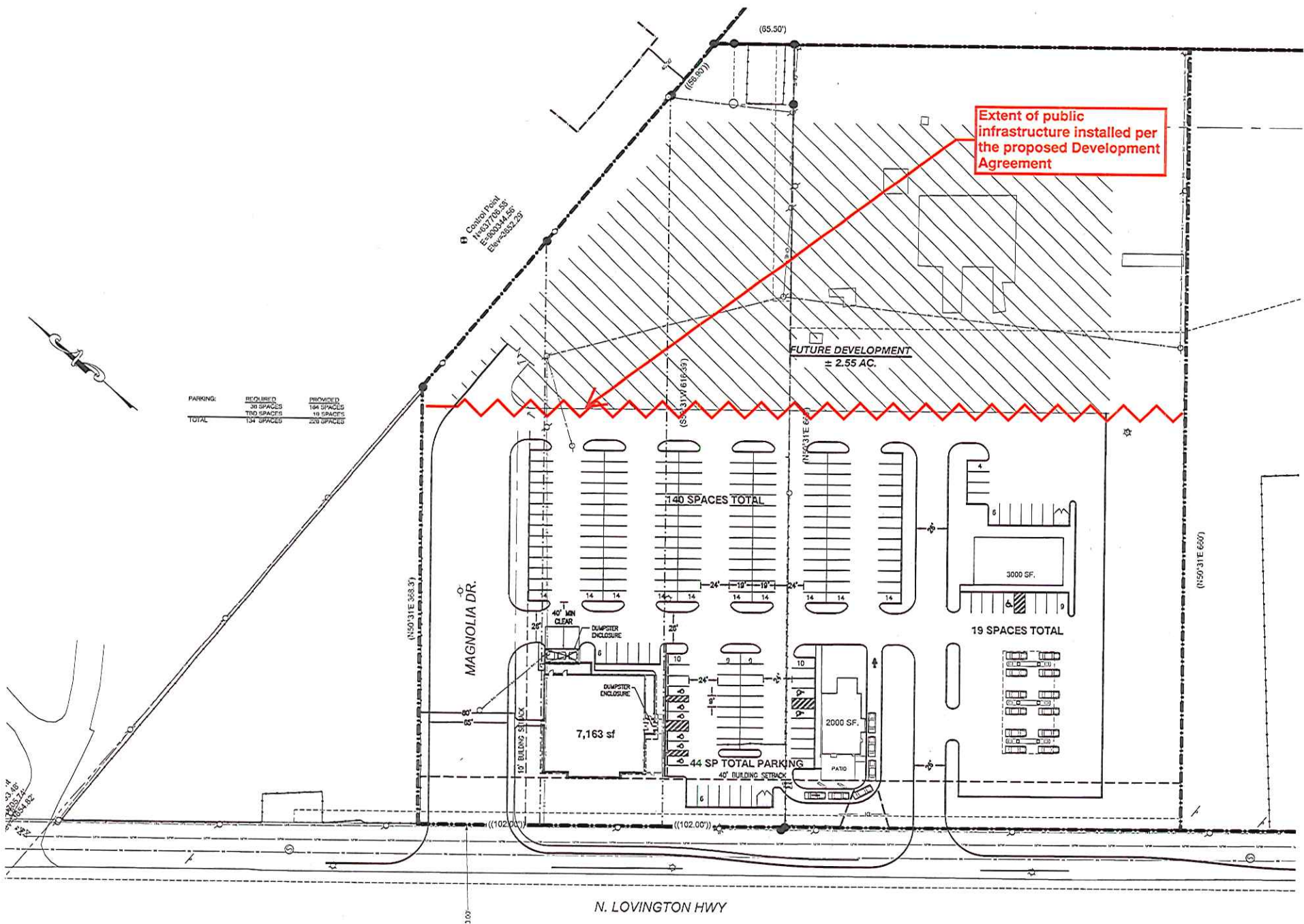
Its: Manager

ATTEST:

Jan Fletcher, City Clerk

APPROVED AS TO FORM:

Efren Cortez, City Attorney



Extent of public infrastructure installed per the proposed Development Agreement

FUTURE DEVELOPMENT
≈ 2.55 AC.

140 SPACES TOTAL

19 SPACES TOTAL

N. LOVINGTON HWY

PARKING:

RECORDED	UNRECORDED
30 SPACES	134 SPACES
700 SPACES	46 SPACES
TOTAL	226 SPACES

MAGNOLIA DR.

7,163 sf

2,000 SF.

3,000 SF.

44 SP TOTAL PARKING

Control Point
E=943,710.55
E=943,344.86
E=943,252.251

100' CLEARANCE
100' CLEARANCE
100' CLEARANCE

(N50°31'E 353.3')

(S83°31'W 619.35')

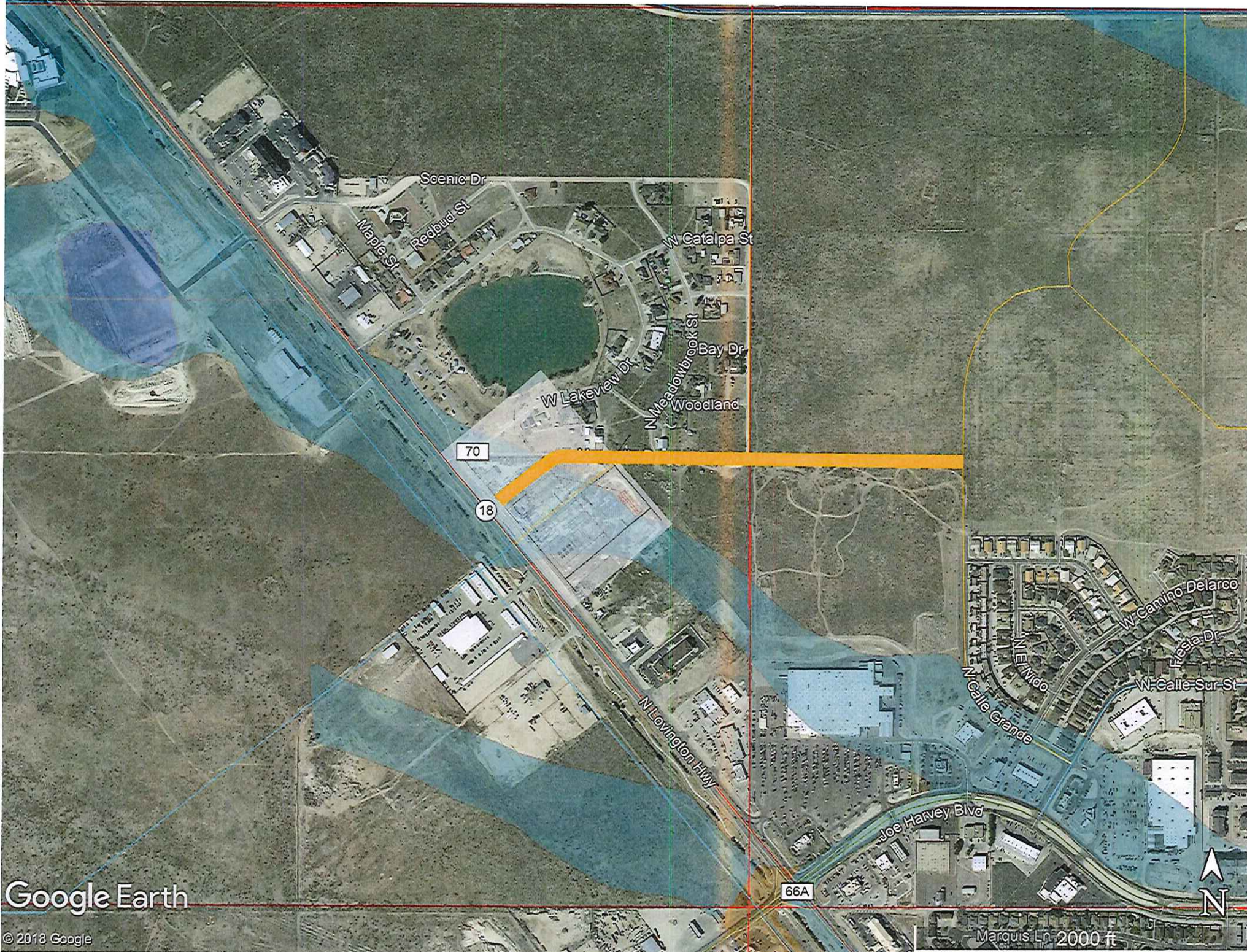
(65.50')

(N50°31'E 660')

((102.00'))

((102.00'))

3.00'



Scenic Dr

Maple St
Reebud St

W Catalpa St

W Lakeview Dr
N Meadowbrook St
Bay Dr
Woodland

70

18

N Lovington Hwy

W Camino Delarco

W Calle Grande
W Calle Sur St

Joe Harvey Blvd

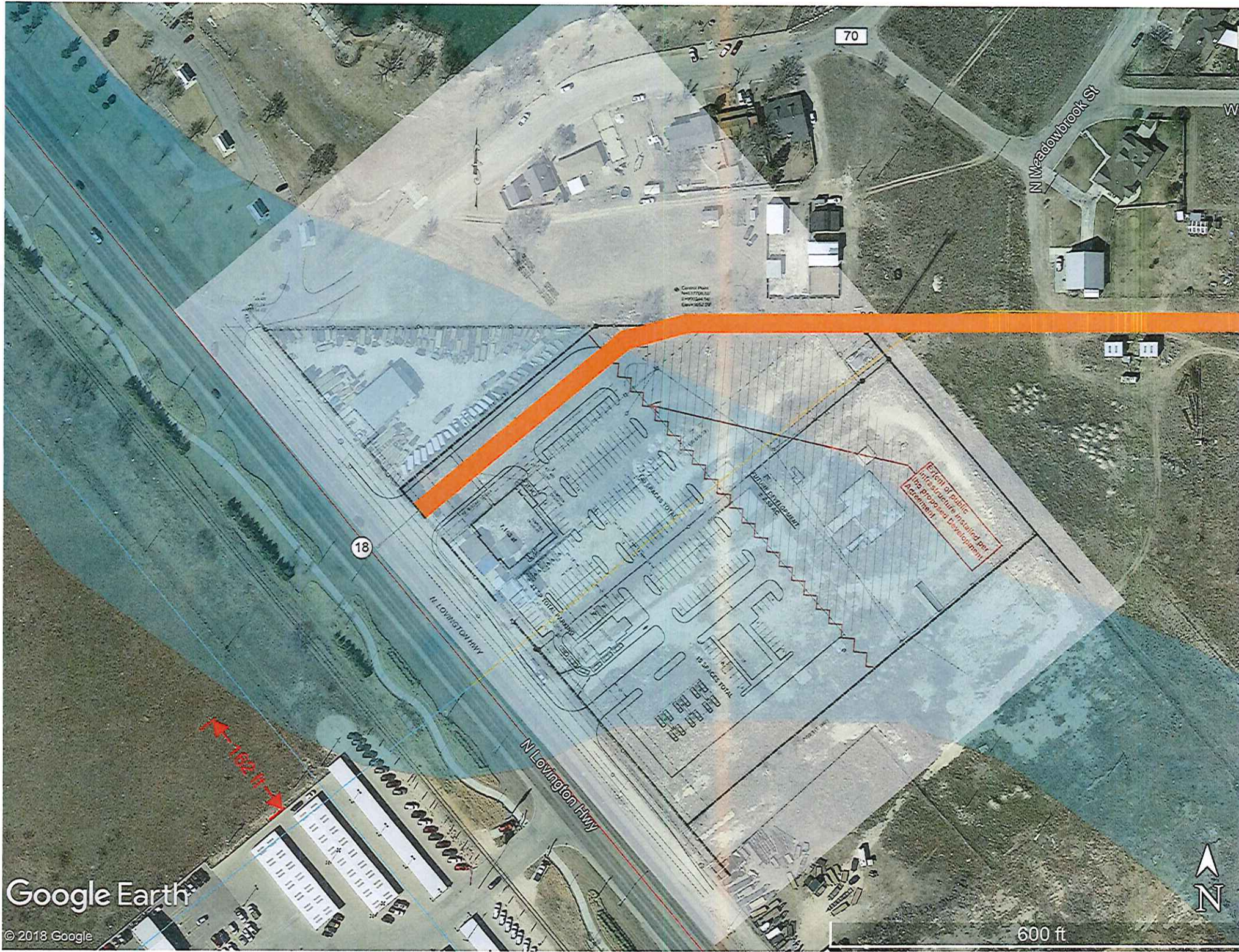
66A

Marquis Ln 2000 ft

Google Earth

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Google Earth

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600 ft